



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		DR. VITHALRAO VIKHE PATIL FOUNDATION'S COLLEGE OF PHYSIOTHERAPY
Name of the head of the Institution		Dr. Shyam Devidas Ganvir, PhD
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02412778042
Mobile no.		8554990224
Registered Email		principal_physiotherapy@vims.edu.in
Alternate Email		shyam.ganvir@gmail.com
Address		Dr. Vithalrao Vikhe Patil Foundation's College of Physiotherapy, Opp. Govt. Milk Dairy, P/O-MIDC
City/Town		Ahmednagar
State/UT		Maharashtra

Pincode	414111																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	Self financed																		
Name of the IQAC co-ordinator/Director	Dr. Suvarna Shyam Ganvir, PhD																		
Phone no/Alternate Phone no.	02412778042																		
Mobile no.	9372910683																		
Registered Email	principal_physiotherapy@vims.edu.in																		
Alternate Email	suvarna.ganvir@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.vims.edu.in/node/258																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.vims.edu.in/node/307																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.27</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	2.27	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B	2.27	2015	01-May-2015	30-Apr-2020														
6. Date of Establishment of IQAC	13-Apr-2015																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															

Skill Development workshop for students to improve their hands on skills for patient treatment	01-Jul-2018 1	260
Integrated teaching	01-Jul-2018 1	40
Experiential learning among students facilitated	01-Jul-2018 1	40
Addition of Ethics Module in regular teaching	01-Jul-2018 1	111
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Bahishal Shikshan Yojana	MUHS, Nashik	2018 1	10500
Institution	Savitribai Fhule	MUHS, Nashik	2018 1	75500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

5. Value add addon courses along with capacity development schemes.

1. Structured feedback from all Stake holders its analysis implementation of necessary suggestions in regular functioning of the institute.

2. Experimental learning in the form of integrated teaching. models for slow and advanced learners.

3. Collaboration networking in the field of education patient care.

4. Updation in quality policy through revision of standard operating procedure.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Social Activities for value enhancement among the students.	Students understood the importance of different historical personality, recent issues & mechanism to resolve various aspect related to this issues.
Staff involvement in quality education policy	By preparing & its actual use during day to day work, standing Operating Procedure has brought a clear understanding of the working of each events/ committee among the members & non-members of each committee. This has resulted in better functioning by each committee. However its long term effect needs to be evaluated.
To conduct skill development program for PG students	Conduction of this programme improve the skill of PG students which has resulted in better treatment quality, as opined by this students. However its long term effect on patients recovery & satisfaction needs to be evaluated
To continue Self-directed learning for all years	As per the feedback given by students this mechanism help them to right the answers in theory examination & ultimately improve their performance in theory examination.
Modifications for improvement in evaluation process	Students were satisfied with this modification & there were know representation regarding this issues in the last one year. Some departments found it not physically and hence the deadline was extended to 15 days.
Provision of Model answer papers as an ideal reference for writing university papers	Accept of model answer paper after being made available in the library students have been utilising this by regularly issuing them. This is evident from the library usage statistics for the last one year.
Assignment submission (usually on seminar topic) was initiated for PG	After thorough evaluation of assignment students were informed about their

students.	performance regularly & hence towards the year & their was a starastic improvement in the course of evaluation
Introduce integrated teaching for some common topics in final year	Students founded beneficial to learn in a holistic manner related to some more conditions being treated by Physiotherapy.
To facilitate experiential learning among students.	Students develop knowledge, skills, and values from direct clinical experiences in clinics and wards outside a traditional academic setting.
Addition of module of ethics in the regular teaching of all professional years	Students have become more vigilant about ethical aspect and have started in circuiting this principals in the daily treatment session during their rotational postings.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Local Managing committee	16-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	23-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Management information system is in place in the institute in following formats 1. College app it includes information about students their daily time table attendance examination schedules leave records of students. It also includes information about patient database in the form of Master patient index and statistics in monthly and yearly formats. Teachers need to enter the details of attendance of students in a particular class or practical schedule and a monthly or yearly record
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is available for analysis. Similarly please taken by students are recorded in the college app and A final composite report is available for the analysis. 2. Library Software Partial automation of library services is available in the form of information of books, issue and return details, due date of Return, fine imposed on an individual student and a composite report of fine. 3. Feedback from the stakeholders Early feedback from students about the Institution and individual teachers is obtained online through Google forms and the analysis is stored in Google drive for each branch separately. Similarly feedback from employers is also obtained through the use of Google forms. We are in the process of obtaining parents' feedback through the online mode as well. 4. account section utilizes the commonly used software Tally E for the record of financial transactions of students teaching staff and non teaching staff. 5. College Council information about academic calendar examination system student attendance mentorship reports patient statistics is also maintained by secretary college Council in the soft copy format which is readily available at any given point of time for reference. 6. Standard operating procedures for the working of various committees is available which makes the functioning easier and more effective.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute prepares its academic calendar before the beginning of academic session and takes all measures to avoid any delay during the entire academic year. Each year co-ordinator for each professional year is responsible for the smooth execution of curriculum delivery in terms of preparation of daily time table, frequent communication with all dept. teachers, maintaining attendance of students and monitoring the conduction of classes and practical schedule regularly, maintaining the records of class test & internal Assessments examinations, communication with parents & preparation of final IA marks. Examination cell is responsible for smooth transparent, timely internal Assessment examinations as prescribed by the parent university. It also prepares institutional & University result analysis which helps to understand the progress of students in general & of each student in particular. Similar curriculum delivery is done for the PG students in terms of regular PG activity

2 to 3 times per week & abiding by the minimum standards prescribed by the university. For emphasizing curriculum execution in an efficient manner & for the maximum possible development of students, seminar presentations, class test, class room quizzes are conducted on a regular basis & necessary feedback is given to the students for better performance next time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Vestibular Rehabilitation	17/09/2018	13
Therabands Theratubes"	08/01/2018	18
Swiss Ball Technique	17/09/2018	13
Communication Skills	20/08/2018	17
Wheel Chair Management"	14/05/2018	11
EMG NCV"	23/04/2018	11
MS Office with Internat Knowlegde	01/03/2018	23
Clinical Decision Making	21/07/2018	21
Food Nutrition for Healthy leaving	11/10/2018	21
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BPT	Community Physiotherapy	82
MPT	Community Physiotherapy	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Regular feedback obtained from students for teachers institution helps to understand the loopholes in the current curriculum delivery overall institutional expectations by the students. Remedial measures are taken to reduced gap between student's expectations actual status. Alumni feedback helps to understand the oval functioning the institute from student's perspective on a bigger time frame which includes academic as well as non -academic issues I.e. right from admission process till obtaining leaving certificate from the institute. Parent's feedback provides a clear concept about financial as well as non-financial issues related to students' progress in the institution. This helps to develop a bond between parents institute their by avoiding the conflicts. Patients feedback taken regularly provides an idea about problems faced by patients for regular follow up and also emphasize on some positive aspect of health care delivery.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPT	Bachelor of Physiotherapy	40	120	40
MPT	MSK, Neuro, CVRS, CBR	12	20	12

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	165	24	Nil	Nil	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	13	5	5	1	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Mentor-mentee system is available in institute, aim of the system is to individually take care of the students academics, personal and psychological well being. dedicated and volunteering faculties take over as mentors for most of the students, specifically for the problem or the slow learners. they provide private audience to their mentees once in every two months. the mentees are encouraged to talk very frankly to their mentors. the mentor-mentee form is enclosed in the forms section of this handbook which has to be duly filled and signed after every meet. confidential issues need not be mentioned in the form. the guidelines are: 1) Confidentiality of personal information will be maintained between mentor and mentee. 2) Mentoring mentees attitude at regular basis will be done. 3) Interests of the students will be discovered and encouraged, be it curricular/co-curricular/extracurricular. 4) Weakness will be identified and will be strengthened at the earliest. 5) Motivation, reassurance and support will be given at all time of need. 6) Habits correction, if any will be done at the earliest. 7) Frequent updates will be done to the head of the institute/parent/guardians.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
165	13	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
1	1	3	1	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Suvarna Ganvir, National	Professor	Fellowship in Epidemiology new Delhi
2018	Dr. Shyam Ganvir, National	Principal	Fellowship in Wheelchair management, mobility in India
2018	Dr. Shyam Ganvir, National	Principal	Academic Leadership Programme MUHS, Nahik

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MPT	1305009	2018-19	31/10/2018	31/12/2019
BPT	1305001	2018-19	31/07/2018	29/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The question papers for IA examinations are being received by Email instead of hard copy from the subject teachers. For this, a separate email ID has been created. Photocopy of the question paper is done on the same day of examination. This has led to increased transparency confidentiality in the examination process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Two internal evaluation examinations called is Terminal Preliminary examinations. These are usually held in the month of Nov. -Dec March- April. Final internal assessment marks calculated out of the two exams are sent to the university through specially designed software of the university. Institution adheres to the academic Calendar - 1. At institute level the academic calendar is prepared at the beginning of academic session in the month of June. It includes tentative dates of Internal Assessment examination. One month before the tentative date of examination cell of the institute prepares detailed examination time table. Including Theory, Practical competent date time, Venue. It is then placed in college council for approval after its approval time table is notified to all concerned including students, teachers, parents through notice Board, individual communication with all heads of departments through letter. College app official WhatsApp Group. The system is robust transparent in team of- 1.Strict adherence to academic calendar. 2.Advance intimation about the conduct of examination to all concerned. 3.Confidentiality in or paper preparation, dispatch, selection photocopy process. 4.Strict norms for conduct of examination on the day of examination. 5.Timely correction of answer paper declaration of result. 6.Strong effective grievances reduced mechanism.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vims.edu.in/node/225>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1305009	MPT	MSk, Neuro, CVRS, CBR	12	10	83.3
1305001	BPT	Bachelor of Physiothe rapy	24	24	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://vims.edu.in/node/309>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	2	DVVPF's College of Physiotherapy	0.2	0.2
Nil	1	DVVPF's College of Physiotherapy	0.1	0.1

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
E-learning	Musculoskeletal PT	18/03/2019
Intellectual Property rights	Neurophysiotherapy	17/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Wadaana-An Innovative Tool To Measure The Human Trunk Deviation	Nil	Nil	Nil	02/03/2018
Nil	Posture Assessment Device	Nil	Nil	Nil	10/05/2019
Nil	Pragati Pustak-A Parent Oriented Screening	Nil	Nil	Nil	01/01/2018

Tool For Identification Of Developmental Delay In Children Till 2 Years Of Age

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	01	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physiotherapy	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Musculoskeletal PT	10	00
National	Neuro PT	13	00
National	Cardiovascular Resp. PT	8	00
National	Community PT	10	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Community PT	1
Cardiovascular Resp. PT	1
Neuro PT	1
Musculoskeletal PT	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	3	6	14
Presented papers	Nill	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Special camp of NSS	NSS Unit of the college	3	21
Regular Camp of NSS	NSS Unit of the college	3	43
Industrial visit	Dept. of Community PT	3	28
Marathon competation	Maximus nagar rising foundation	1	9
Visit to Physically handicap school	Dept. of Community PT	2	28
Screening of children for developmental delay	Dept. of Neuro PT	2	12
Rehabilitation of Children with developmental delay	Dept. of Neuro PT	2	15
Rehabilitation of Children with Physical impairments	Dept. of Neuro PT	2	10

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Marathon Compitation	Providing PT Services	Maximus Nagar raising Foundation	9
Screening of Children with	Providing PT Services	Mahanagar Palika a.nagar	20

development delay			
Screening of Children with development delay	Providing PT Services	Sarva shiksha abhiyan Rahuri	22
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS Camps	NSS unit of institute	Nill	4	25
Rotational Posting	Matoshri Vrudhashram	Screening Treatment	4	40
Swachh Bharat Abhiyan	NSS unit of institute	Cleaning of the campus	10	40
Naari shakti	NSS unit of institute	Gender sensitization	5	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Internship/Externship	UG students	Self -finance	15
For Research activity	UG students	Self -finance	7
Community Visit	UG students	Self -finance	7
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dr. Bapurao Bapuji Tanpura Sahakari Sakar	30/10/2018	Service	20

Existing	14	2	14	1	1	2010	1	1	0
Added	5	0	0	0	0	0	0	0	0
Total	19	2	14	1	1	2010	1	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

86 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.9	28.71	5.43	7.75

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link). Institute has a policy of maintaining the infrastructure in which institutes maintenance dept. plays a vital role. There is a system in place for reporting any malfunction of instrument, equipment or physical structure. The complaint is attended with maximum 48 hours required repair is done. The sports complex is open for students apart from routine games, various activities are organised for students. Library work is regularly updated records are maintained, class room maintenance is done by office. Staff on a day to day pass say major issue is reported to higher authority. For library work, library advisory committee is working for requirement procurement of books, physical infrastructure, grievances of students related to library and record keeping, sports complex given on option access to all students staff for various indoor outdoor activities. Laboratory incharges looks after the overall working requirements. Instructions are given to the students regarding working of the same during orientation programme.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Samaj Kalyan	62	1484859.75

b)International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	01/07/2018	20	Sports Complex, A.nagar
Meditation	05/04/2018	22	Sports Complex, A.nagar
Mentorship Programme	05/03/2018	40	Teacher
Human value development	Nil	166	DVVPFs College of Physiotherapy, Ahmednagar,
Employability skills development	Nil	118	I.B.M.R.D.
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Gate way to abroad	0	18	0	4
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Child development center, Mumbai	12	2	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	9	B.P.Th	B.P.Th	Null	M.P.T
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	5
TOFEL	2
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Programme	Institute	70
Genesis 2019	Institute	75
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institution has an active student council with representation as per the directions of the MUHS and 4 additional members in the forum of 2 fresh undergraduate students 2 post graduate students. Students council's main function is to represent student's problem and suggestions to the institutional authorities in a structural way. It is formed every year in the month of august/sept. with principal as a chairperson 3rd year student as a secretary. Student members are selected as per the directions given by the university. The teaching staff is appointed on a rotation basis. The council meets every month preferably in first-week. Agenda is prepared in advance depending on the complaints received from students and other standard items. On the day of first meeting introduction of all members is done by principal and secretary reads agenda points one by one on which discussion takes place. Remedial measures and other discussion points are noted down by record keepers and minutes are prepared by secretary after confirmation of the same by principal. The task assignment with compliance report is prepared. Which are then circulated among the students and members respectively. It is the duty of secretary to prepare requisite notices regarding matter discussed during council meeting for information to all students. One-month time period is given for the action to be taken on various issues related to students discussed during the meeting and action taken report is prepared. This is discussed during the next meeting

along with fresh agenda points. Any member who remains absent without prior permission for two consecutive meeting is removed from the council. After the period of 1-year committee members are changed and secretary hands over the work file to the next secretary the cycle goes on. Few important decisions taken through student's council are: -

- Organization of extra neuro practical session for final year students.
- Wall magazine in college and OPD.
- Student magazine.
- Arrangement of Rotational postings along with MBBS doctors for PG students.
- Formation of college website committee and organization of their meeting once in month.
- News reading.
- Availability of required books in library for UG and PG students.
- Conduction of test series for PG students.
- Review of mentorship program.
- Availability of precise soft copies of question papers on college app.
- Organization of educational trip.
- Tree plantation on student's birthdays.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Graduates of DVVPF's College of Physiotherapy have registered an Alumni Association called as Vikhe Patil Institute of Medical Sciences (VIMS) Alumni Association Vilag Ghat, A.nagar. The objective of the Alumni Association is to keep the link intact between the Almo-mater and the alumni. The institute is thus able to provide help and advices to the young graduates in pursuing higher studies, setting up private practice etc. in the future, the alma mater will be mutually benefited from the alumni as an when they achieve academic and professional excellence. annual general body meeting of the alumni is held in the college day event. they also participate on that cultural evening and dinner.

5.4.2 – No. of enrolled Alumni:

138

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Two Alumni Meet were organized in the last academic year in this alumni actively participated in various activity's related to the academic non-academic issues. A debate was organized for the alumni on the topic of scientific innovation in physiotherapy.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Record keeping in physiotherapy OPD was decentralized in the form of patients data entry by the respective clinical dept. this each departments was made responsible for keeping the record of daily patients treated by them and also the recovery in those patients. This helped to quantify the amount of work done by each department to understand clearly the problems faced by each department. It made the resolution of issues easier and prount. The centralization is also done in the working of student council in which each member of the committee is given a certain task either individually or in a group of two or three. Before the centralization maximum responsibility was with the secretary of students council committee. The centralization has help in reducing the time taken for each task to gate completed. It also has helps for students to understand the

mining of responsibility has develop leadership quality among the students. The compliance report of each month for the work done by the students has members of students council has reflected this accordance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	This is improve the self-learning skills the among students. In this strategy students were given few known topics were asked to revised write down the answers of the questions which are usually asked in the previous examinations.
Curriculum Development	In order to improvise the quality of work documentation, the work was divided equally among all clinical dept. This resulted in better record keeping.
Examination and Evaluation	A set of model answer papers in the form of best answer paper of the previous batch students has been made available for the students for reference purpose.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	This has resulted in transparency in the examination process no issues are reported by the students
Examination	This has resulted in transparency in the examination process no issues are reported by the students
Student Admission and Support	Institute has developed its own app which is accessible to students, parents, and teachers principal. All academic related events are uploaded on the app which is visible to all the stack holders for their up to date information and necessary action.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Shyam D. Ganvir , Dr.	MUHS Workshop on 'Leadership	Nil	5000

Surendra Wani

Skills'

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Basic Workshop on Health sciences education technology	Orientalion to Delnet	01/08/2019	03/08/2019	3	5
2018	Stress management	Nill	22/02/2018	Nill	10	Nill
2019	Good clinical practice	Nill	02/03/2019	Nill	23	Nill
2019	Dissertation writing	Nill	03/06/2019	Nill	19	Nill
2019	Training on MS office excel	Nill	20/02/2019	Nill	Nill	3
2019	Training on ERP	Nill	26/02/2019	Nill	Nill	3
2019	Delnate software	Nill	05/03/2019	Nill	13	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National workshop on Regulatory compliances for accelerating innovations ons	1	08/02/2019	08/02/2019	1
Workshop on Online Teacher Data Base	1	02/02/2019	02/02/2019	1
Workshop on EMG/NCV	1	31/08/2018	02/09/2018	3

Workshop on Communication skills in Healthcare	1	02/08/2018	02/08/2018	1
Workshop on Emotional Intelligence	1	09/07/2018	10/07/2018	2
Basic Workshop on Health sciences education technology	3	01/08/2019	03/08/2019	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
03	03	09

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Principal and the administrative officer of institute along with the Executive Administrator officer of are given freedom to plan internal and external financial audits on regular basis (Yearly). Management believes in continuous monitoring of financial aspects of the college. Internal audit was conducted by two members which is appointed by institute. The internal audit was conducted as per Standards on Auditing (SAs) issued by Institute of Chartered Accountants of India (ICAI). External audit was conducted as per SAs.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Bahishal Yojana (MUHS)	10500	Seminar
View File		

6.4.3 – Total corpus fund generated

30000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	MUHS	Yes	College committee
Administrative	No	Null	Yes	College committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular yearly parent teacher meet is held where in the progress of students is discussed. Parents are given feedback about the overall performance of their ward. Parents are requested to fill up the feedback form and to provide suggestions for improvement

6.5.3 – Development programmes for support staff (at least three)

- Support staff is given sufficient training of their work so that they become proficient in their work so that productivity is more.
- Workshop on Delnet is organised from Non-teaching staff to make them avail about the working of e-library system.
- Workshop on Awareness regarding tobacco chewing hazards on the occasion of World No Tobacco Day.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Separate Budget for UG PG education. Teachers incentives for Faculty development Programme. Institutional Book Bank Scheme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Addition of ethics module in regular teaching	14/03/2018	01/07/2018	30/06/2019	111
2018	Experiential learning among students	14/03/2018	01/07/2018	30/06/2019	40
2018	Integrated teaching	14/03/2018	01/07/2018	30/06/2019	40
2018	Skill Development workshop for students	14/03/2018	01/07/2018	30/06/2019	260
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

	advantages and disadvantages	and contribute to local community					
2018	1	1	01/07/2018	1	Active aging programme	Physical in activity resulting in aging process	25
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for UG students	10/07/2018	This rule book is meant for students to understand various rules procedure in the institute with regard to leave policy attendance policy, examination policy, joining for higher classes no dues policy.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inform consent	12/03/2019	13/03/2019	24
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • The institute conducts Green audit of its campus facilities. The parent trust campus is regularly inspected by Maharashtra Pollution Control Board (MPCB) accordingly steps are taken. • As per town planning rules, a ratio of 30:70 needs is followed for various civil work in the campus. Accordingly, Construction is done over the 30 of the area in the campus 70 of the area is left for landscaping. • The following points highlight the commitment of the institution towards eco- friendly campus: • The college has well maintained green pockets • College has organized several awareness programs about usage of plastics, water, conservation, clean and green campus etc. • College is covered with over 700 big trees aged about 20-30 years.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>BEST PRACTICES-1</p> <p>1. Title of Practice- College App. 2. Goal- The goal of this app is to provide authentic, official common platform for students teaching staff for exchange of information related to academic, co-curricular activities. 3. Context- The course is divided in four undergraduate Year 6 months of Internship two Post graduate year. The teaching staff is common for all. Parents are the major stakeholders in this process of education who needs to be informed on regular basis, so that corrective measures if any are also taken at their end. Hence this app is developed which facilitates exchange of information among students, teachers Parents. The practice- The college app.</p>

works by providing log in ids password to each stakeholder. Teachers are instructed to fill in the information related to daily time table, student's attendance, their marks in class tests, Terminal Preliminary examinations, patient statistics, PG Activity schedules, assignment submission.

Administrative section fill up the information related to student's fees, electronic attendance, each student needs to relay for leave through this app. which needs prior sanction from year co-ordinator. Students can login through their ID can view the required information under different readings Parents can also login through their ID access the information related to their child from his attendance to performance. Accordingly parent can take corrective action, if desired. Evidence of success- The yearly usage statistics reveals that each year more members of students Parents have been using the App. Parents awareness about their children progress has increased. So there are less number of enquires to year co-ordinators. Time is saved the data for minimum 5 year is stored for future use. Consolidated report can be prepared easily saving time.

4. Problems Encountered Recourses required- Purchasing an App is a costly affair which needs management permission. After 4-5 sounds of discussions demonstrations over the period of 4-5 months, the App. was installed Second challenge was to motivate parents, staff students. After regular repeated instructions for more than another 6 months this app was finally installed in 90 of stakeholders more than 70 are using it now. BEST PRACTICE- 2 1. Title of Practice- Feedback Mechanism- 2. Goal- To collect honest transparent feedback from students, teachers, parents, alumni and patients about the experience at institute. To analyse the responses to prepare summary areas of improvement. 3. The context- In order to improve quality of education it is necessary that the areas of concern are identified. This can only be done by involving all stakeholders so that each one gives opinion from their own perspective which authorities may also fail to explore at times. Hence yearly feedback is taken from students about institution teachers, from parents, from alumni. Feedback in taken from patients on a regular basis response are analysed every six monthly. 4. The practice- Feedback from proforma is prepared separately for each entity after a thorough discussion. It includes all aspects related to each stakeholder. It is administered at pre-defined schedule such as at the time of orientation programmes for UG PG students, Alumni Meet, Parent teacher Meet, Online Manual method are used interchangeably. However patients feedback is primarily collected manually. After collection of responses, it is analysed a summary report is prepared discussed in monthly college Council meetings. Areas of concern are discussed and remedial measures are taken if needed. 5. Evidence of success- Number of participants is one of the significant evidence of success since the stakeholders believe that their opinion matters corrective action is taken. More number of responses are received each year. Few policy decisions have been taken which has resulted in positive impact. 6. Problems Encountered resourse required- Switching from manual to online mode required technical extractive. "Institute has developed its own mechanism for online feedback collection. Giving instructions to stakeholders to receive their responses in given time period is a challenge. Paper pen mechanism for the patient's feedback collection is the best way since many patients are not able to read volunteers needs to help them out.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute has performed distinctively well in the area of Student learning

and Community service Integration. Being placed in the rural area, institute has the advantages for community services in many aspects such as ease of transport, quicker communication, shorter distances between the target areas and institute, availability of vehicles etc. The integration has been achieved through following measures

- 1.Outreach activities - Institute has collaboration with local NGOs and industrial set ups where students are deputed in rotation posting for assessing and treating these inmates and employees. Under supervision of a staff, students are taught about different aspects of assessment and treatment with limited resources available at the spot. Students also learn about communication skills as these inmates also needs to be explained about various aspects of physiotherapy, in their local language, in a simple way.
- 2.Pragati Pustak - It is a project which the institute has launched since 2016. A progress card in the pictorial form and local language is prepared for the village parents giving information about the developmental milestones in a child from 3 months to 24 months. Interns and Post graduate students are posted at the rural health center of nearby villages on the day of immunization. Under supervision of staff, parents of children who come for immunization on that day are explained about the importance of monitoring the developmental milestones and how to do it with the help of Pragati Pustak (Progress card).
- 3.NSS activities - Observance of days specified by NSS unit is a regular feature of the institute. Yearly planning is done for the same. Community oriented activities are arranged in which student volunteers in the leading role of organizing and executing the same under the guidance of NSS incharge. Two special camps of minimum 7days each are organized as per the directions form university along with regular camps. Institute receives funds from parent university MUHS for the conduct of these activities. Students gets extra marks for being the NSS volunteer in their final year university examination.
- 4.Community department has started a novel way of conducting the examination of undergraduate and post graduate students. It is taken in the actual set up of patients' residence or industries or at NGOs. University has not prescribed it but it is the initiative of department which is appreciated by all external examinaers and students also gets a satisfaction of demonstrating what they learnt throughout the year.
- 5.Following the yearly calendar of independent camps and participation in multidiagnostic camps organized by parent hospital gives students adequate exposure to the variety of clinical material which is much needed for developing psychomotor skills. Students from different years along with interns and post graduate students are posted in these camps and they learn the techniques for assessment and treatment with local resources. Working in a team of other specialists in multidianostic camps and with senior and junior students helps to learn the soft skill of team building and group dynamics.

Provide the weblink of the institution

<http://www.vims.edu.in/node/24>

8.Future Plans of Actions for Next Academic Year

- Conduction of state level research conference in collaboration with parent university.
- MoU with national level organization in the area of research education.
- Development of collaboration in the areas of service for refined clinical exposure to the students.