



Dr. Vithalrao Vikhe Patil Foundation's  
**COLLEGE OF PHYSIOTHERAPY**

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111

Tel:- (0241) 2778042, 2777059, Fax:- (0241) 2779757

E-mail: principal\_physiotherapy@vimscopt.edu.in Website: www.vimscopt.edu.in

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Ref. No:-DVVPF's/COPT/2023/992

Date:-13/06/2023

## CIRCULAR

This is to inform all esteemed members that College Curriculum Committee Meeting is scheduled on 20<sup>th</sup> June 2023 at 3:30pm at Conference Hall COPT.

### Agenda for the meeting:

1. Confirmation of Minutes & action taken report of last Meeting.
2. Review of current Under Graduate Teaching.
3. Review of current Internship Program.
4. Review of current Post Graduate Program.
5. Review of current PhD Program.
6. Review of Internal Assessment Examination.
7. Review of University Exam (if applicable).

Secretary

College Curriculum Committee

Principal

DR. SHYAM D. GANVIR, Ph.D.

PRINCIPAL

DVVPF's College of Physiotherapy

Ahmednagar-414111

### Copy to:-

1. Hon'ble Director, DVVP Foundation, Ahmednagar.
2. All Teaching Staff members & Committee
3. Office copy.



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Ref. No:-DVVPF's/COPT/2023/ 998

Date:-29/06/2023

The College Curriculum Committee Meeting was held on 20<sup>th</sup> June 2023 at 3.30pm in Conference Hall under the Chairmanship of Principal Dr. Shyam D. Ganvir.

**Following staff members were present for the meeting:**

1	Dr. Shyam D. Ganvir	Chairman
2	Dr. Suvarna S. Ganvir	Secretary
3	Dr. Abhijit D. Diwate	Member
4	Dr. Deepak B. Anap	Member
5	Dr. Arijit Kumar Das	Member
6	Dr. Maheshwari Harishchandre	Member
7	Dr. Reshma D. Shete	Member
8	Dr. Archana Nagargoje	Member
9	Dr. Shwetanjali Bhagra	Member
10	Dr. Sonyabapu Shewale	Member
11	Dr. Sana Rai	Member
12	Dr. Pranali Gaikwad	Member

**Following Points were discussed during the meeting-**

**Agenda 1:-**

Minutes of the last meeting were read & conferred. Action taken report was reviewed.

**Agenda 2:-**

**Review of current Under Graduate training program.**

1. Final year students have completed their academic term. Their Preliminary Exam is scheduled in the month of July 2023.
2. Third year regular classes are going on. To provide better hands on experiences it was decided better hands on experience. It was decided to conduct department wise case presentations during the rotatory clinical posting.

3. Second year students have requested for re-arrangement of classes as many classes are overlapping & some slats are vacant. 2<sup>nd</sup> year co-ordinator had already worked on it & she presented the reused schedule. It was accepted by all.
4. It was observed that 1<sup>st</sup> year classes are being conducted regularly with 100% adherence chairman appreciated the efforts of all teachers.

### **Agenda 3:-**

#### **Review of current Post Graduate program.**

1. 2<sup>nd</sup> year MPT dissertation work is in final phase & according to university circular, the last date of online submission is 31<sup>st</sup> August 2023. Hence it was decided to college level submission should be done by 15<sup>th</sup> August 2023. PG co-ordinator was asked to instruct students accordingly.
2. 2<sup>nd</sup> year MPT students are being posted in various camps. It was noticed that few students are given postings repeatedly. PG Co-ordinator was asked to take a composite report of the same.  
Synopsis submission is due in next month. BORS committee meeting is conducted however the report as not prepared. Chairman instructed PG co-ordinator to prepare the same immediately.

### **Agenda 4:-**

#### **Review of Internship Program.**

1. It was noticed that IEC was not conducted on time & hence interns have not started their project work on time. Intern co-ordinator was instructed to be more vigilant about the time lines of internship program.  
Next activities of interns should be conducted as per the scheduled. Accordingly all interns should start working on their projects & submit the report by 2<sup>nd</sup> Week of September 2023.

### **Agenda 5:-**

#### **Review of PhD Program.**

1. PhD course work exam of 2019 batch is being conducted regularly. Exam is on 17<sup>th</sup> September 2023. Answer papers of module will be checked by 3 examiners & mean will be calculated. Research seminar presentation will be on 12<sup>th</sup> August 2023.
2. 2022 batch scholars orientation program is scheduled on 27thg June 2023.

**Agenda 6:-**

**Review of Internal Assessment examination**

1. Preliminary exam was conducted for final year B.P.Th. & their Internal Assessment has been submitted to university.
2. Terminal Exam for 3<sup>rd</sup> year is scheduled in next month.

**Agenda 7:-**

**Review of University Examination.**

1. Final of University exam is scheduled from the end of this month. Their synopsis of project is submitted to teacher incharge.

**Meeting ended with vote of thanks to chair.**



**Secretary**

**College Curriculum Committee**

**Copy to:-**

1. Hon'ble Principal, DVVPF's COPT, Ahmednagar.
2. All members of committee
3. Office copy.



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Ref. No:-DVVPF's/COPT/2023/ 578

Date:- 07/02/2023

## College Curriculum Committee Meeting

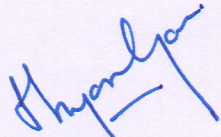
This is to inform, **College Curriculum Committee Meeting** is scheduled on 17<sup>th</sup> February 2023 at 3:30pm in Conference Hall.

### Agenda for the meeting-

1. Confirmation of Minutes of last meeting.
2. Review of current teaching session.
3. Planning for terminal & preliminary examination.
4. Students attendance
5. PG Curriculum Planning.
6. 2<sup>nd</sup> B.P.Th Academic Calendar.

  
Secretary

College Curriculum Committee

  
Principal

DR. SHYAM D. GANVIR, Ph.D.  
PRINCIPAL

DVVPF's College of Physiotherapy  
Ahmednagar-414111

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Ref. No:-DVVPF's/COPT/2023/535

Date:- 24/02/2023

The College Curriculum Committee meeting was held on 17<sup>th</sup> February 2023 at 3:30pm in conference hall under the chairmanship of Principal Dr. S. D. Ganvir.

**Following staff members were present for the meeting**

1.	Dr. Shyam D. Ganvir	Chairman
2.	Dr. Suvarna D. Ganvir	Secretary
3.	Dr. Abhijit Diwate	Member
4.	Dr. Deepak Anap	Member
5.	Dr. Arijit Kumar Das	Member
6.	Dr. Maheshwari Harishchandre	Member
7.	Dr. Reshma D. Shete	Member
8.	Dr. Archana Nagargoje	Member
9.	Dr. Shwetaanjali Bhagra	Member
10.	Dr. Sonyabapu Shewale	Member
11.	Dr. Sana Rai	Member
12.	Dr. Pranali Gaikwad	Member

Following Points were discussed during the meeting

**Item No 1:** Minutes of the last meeting & compliance was read and confirmed.

**Item No 2: Review of current Teaching Session.**

- a) **PG Program** – It was decided to prepare activity completion certificate. All dept's HOD's should get it filled by students & maintain a record. All dept's have complied the report.
- 1<sup>st</sup> year PG students have joined from this month. PG coordinator has prepared academic calendar. It was approved by all.
- b) **UG Program-** 2<sup>nd</sup> year B.P.Th have joined from this month. It was suggested to revise their daily time table as separate teachers for Kinesiotherapy & Kinesiology are not available.
- c) Class tests of 4<sup>th</sup> year B.P.Th students are being conducted regularly. But few students did not appear for the same. It was decided to give them extra posting during vacation.


**Item No 3: Planning for Terminal & Preliminary examination.**

- a) 4<sup>th</sup> Year students preliminary exam will be held in May 2023.  
where as terminal exam of 1<sup>st</sup> Year will be held in June 2023 & of 2<sup>nd</sup> year will be held in July 2023.
- b) 1<sup>st</sup> Year PG's have appeared for term end exam & have joined 2<sup>nd</sup> year now.

**Item No 4: Students attendance-**

- a) Details of daily & subject wise attendance was discussed. Few defaulters were noted in every year. It was decided to call them personally to principal & counsel for attending classes also parent to be informed.

Meeting ended with vote of thanks to the chair.

  
Secretary

**College Curriculum Committee**

**Copy to:-**

1. The Principal, DVVPF's COPT for kind information.
2. All members College Council Committee.
3. Office Copy.



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## Compliance of the Meeting held on 17<sup>th</sup> February 2023

S.N	Item	Person Responsibility	Status
1	Preparation of Activity Completion certificate of PG	Dr. Deepak Anap	Prepared & Circulated
2	Revision of 2 <sup>nd</sup> Year B.P.Th Time Table	Dr. Pranali Gaikwad	New time table prepared & circulated
3	Extra Posting for Final Year Students	Dr. Maheshwari Harishchandre	Schedule prepared & informed to students
4	Academic Calendar of PG Program to be prepared	Dr. Deepak Anap	It is prepared in consultation with all PG guides

Secretary

College Curriculum Committee

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3. Office copy.





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Ref. No:-DVVPF's/COPT/2022/401

Date:02/10/2022

### **College Curriculum Committee Meeting**

This is to inform all the Members that College Curriculum Committee meeting is scheduled on **7<sup>th</sup> October 2022** at 3:30pm in Conference hall.

Agenda for the meeting.

1. Confirmation of the minutes of last meeting
2. Review of current teaching session
3. Result Analysis
4. Academic Calendar of Fresh PE Students
5. Project Review – Final year & Interns

**Secretary**  
**College Curriculum Committee**

**Principal**

**Copy to:**

- Hon'ble Director for kind Information
- All Teaching Staff Members & Committee
- Office Copy



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Ref. No:-DVVPF's/COPT/2022/488

Date:14/10/2022

The college curriculum Committee meeting was held on **7<sup>th</sup> October 2022** at 3:30pm in conference hall under the chairmanship of Principal Dr. S. D.Ganvir.

**Following staff members were present for the meeting**

1.	Dr. Suvarna D. Ganvir	Member Secretary
2.	Dr. Abhijit Diwate	Professor
3.	Dr. Deepak Anap	Professor
4.	Dr. Maheshwari Harishchandre	Asso. Professor
5.	Dr. Arijit Das	Asso. Professor
6.	Dr. Deepti Thokal	Asst. Professor
7.	Dr. Archana Nagargoje	Asst. Professor
8.	Dr. Sonyabapu Shewale	Asst. Professor
9.	Dr. Shwetanjali Bhagra	Asst. Professor
10.	Dr. Sana Rai	Asst. Professor
11.	Dr. Priyanka Jadhav	Asst. Professor

Following Points were discussed during the meeting

**Item No 1:** Minutes of the last meeting & Compliance was approved by all members

**Item No 2: Review of current teaching activities:-**

**a) PG:** - Regular PG activities are being conducted by all departments with maximum 5% lag. The pending activities are being conducted in next month. Resident as Teacher Workshop is scheduled in next month last week as per the requirement of university. Approval will be sought from the university for the same.

Preliminary Examination of exam going 2<sup>nd</sup> year M.P.T. students is scheduled in first week of November 2022.

**b) UG:** - Yearly calendar of activities of interns can be prepared so that all activities are covered at regular intervals.

Regular Classes are seeing conducted barring few out department lectures. It was suggested to allot few topics from Medicine to PG students as teaching assignment. Overall Students attendance is satisfactory there are on average 3 students in each professional year with shortage of attendance. These students have been identified by year Co-ordinator and it was suggested to have formal meeting with Principal, & it possible parents, at least virtually, in next week.

- c) **Ph.D.:-** Synopsis has been submitted to university of scholars have received queries. 1 scholar has received approval. As per their request, a lecture on "How to Conduct Systematic Review" has been scheduled in next week.

**Item No.3: Result Analysis:** - 2nd year & 1<sup>st</sup> year UG Terminal exam have seen conducted. Result is satisfactory. Above average students have been identified and they are being guided further to improve performance. Extra classes & Seminar along with assignment have been scheduled for low performers.

**Item No.4: Academic Calendar of fresh PG students:-**

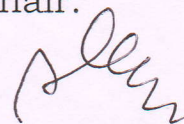
In view of new admissions in the month of December, PG Co-ordinator asked to prepare fresh academic calendar incorporating all workshop slots.

**Item No.5: Project Review:-**

Intern's projects are going on well. However few students & teachers have expressed concerns ever time management. Hence it was decided to keep common slot for intern project review on Saturday 11:00am to 1:00pm.

For UG students guides have been allotted but their Research Methodology Workshop is not conducted. Hence projects are getting delayed. RMW is scheduled on next month.

Meeting ended with vote of Thanks to the chair.



**Secretary**

**College Curriculum Committee Meeting**

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- Principal DVVPF'S COPT for kind Information
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- All Members College Curriculum Committee



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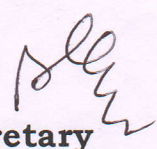


Ref. No:-DVVPF's/COPT/2022/428

Date: 20/10/2022

**Compliance & Action Taken Report College Curriculum Committee  
Meeting Held on 7<sup>th</sup> October 2022**

Sr. no.	Item	Person Responsible	Status
01	Organization of RAT Workshop	Dr. Deepak Anap	In process H
02	Yearly Calendar of Intern Activities	Dr. Sonyabapu Shewale	devised
03	Medicine Lecture slots for PG	Dr. Sana Rai	scheduled held skai
04	Academic Calendar for PG students	Dr. Deepak Anap	Prepared
05	Organization of RMW of 4 <sup>th</sup> year	Dr. Maheshwari H.	organised

  
Secretary

College Curriculum Committee

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- Principal College Curriculum Committee
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