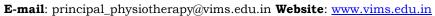




Dr. Vithalrao Vikhe Patil Foudation's

COLLEGE OF PHYSIOTHERAPY







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2.	Details of Library Usage- Issue/Return Statistics
3.	SOP of Library
4.	Library Time Table



Dr. Vithalrao Vikhe Patil Foudation's **COLLEGE OF PHYSIOTHERAPY**

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111 **Tel**:-(0241) 2778042, 2777059, **Fax**:- (0241) 2779757

 $\textbf{E-mail}: principal_physiotherapy@vims.edu.in \textbf{Website}: \underline{www.vims.edu.in}$



Details of Library Utilization

Reading Hall

	July 2022- June 2023												
Month	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	AVG.
1 st BPT	46	27	49	11	15	22	12	181	220	76	74	189	76.83333
2 nd BPT	19	39	63	49	20	42	38	08	227	49	28	54	53
3 rd BPT	22	06	08	09	05	04	21	56	07	15	06	21	15
4 th BPT	13	06	27	42	13	25	07	07	04	13	11	06	14.5
INTERN	02	03	02	07	06	09	04	04	05	06	00	00	4
PG	07	07	09	10	13	13	12	31	07	06	07	05	10.58333
Staff	14	16	14	10	11	14	14	12	09	12	15	14	12.91667
Total	124	105	172	138	83	129	108	299	479	177	141	289	187

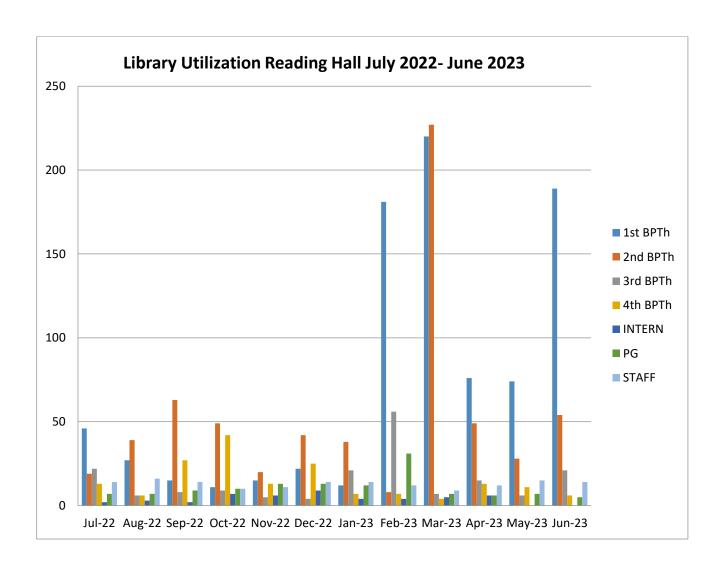
Asst. Librarian

Library Incharge

NAAC GRADE

Principal DR. SHYAM D. GANVIR, Ph.D. PRINCIPAL DVVPF's College of Physiotherapy

Ahmednagar-414111





Dr. Vithalrao Vikhe Patil Foundation's

COLLEGE OF PHYSIOTHERAPY

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111

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E-mail: principal_physiotherapy@vimscopt.edu.in Website: www.vimscopt.edu.in NAAC Accredited Grade "

Library Usage Programme July 2022 - June 2023 **BOOK ISSUE/RETURN**

Month	Year	Issued	Return	Total
July 2022	1 st yr	36	26	62
	2 nd yr	54	48	102
	3 rd yr	65	65	130
	4 th yr	90	88	178
	Intern	02	02	04
	PG	18	10	28
	Staff	20	11	31
	Total	285	250	535

Month	Year	Issued	Return	Total
August 2022	1 st yr	18	13	31
	2 nd yr	13	12	25
	3 rd yr	26	21	47
	4 th yr	14	13	27
	Intern	00	00	00
	PG	31	19	50
	Staff	15	07	22
	Total	117	85	202

Month	Year	Issued	Return	Total
September	1 st yr	29	28	57
2022	2 nd yr	17	10	27
	3 rd yr	36	23	59
	4 th yr	05	04	09
	Intern	03	03	06
	PG	32	27	59
	Staff	09	05	14
	Total	131	100	231

Month	Year	Issued	Return	Total
October 2022	1 st yr	11	11	22
	2 nd yr	33	29	62
	3 rd yr	03	03	06
	4 th yr	56	45	101
	Intern	03	02	05
	PG	43	38	81
	Staff	14	09	23
	Total	163	137	300

Month	Year	Issued	Return	Total
November	1 st yr	14	13	27
2022	2 nd yr	19	15	34
	3 rd yr	04	04	08
	4 th yr	53	34	87
	Intern	20	16	36
	PG	35	33	68
	Staff	11	08	19
	Total	156	123	279
M. K.	T. C.	201	ALC: NO	

Month	Year	Issued	Return	Total
December	1 st yr	11	11	22
2022	2 nd yr	45	43	88
	3 rd yr	00	00	00
	4 th yr	117	116	233
	Intern	16	15	31
	PG	30	25	55
	Staff	07	04	11
	Total	226	214	440

Month	Year	Issued	Return	Total
January 2023	1 st yr	05	04	09
	2 nd yr	34	31	65
	3 rd yr	10	07	17
	4 th yr	37	31	68
	Intern	30	24	54
	PG	42	37	79
	Staff	05	02	07
	Total	163	136	299

Month	Year	Issued	Return	Total
February 2023	1 st yr	08	04	12
	2 nd yr	32	27	59
	3 rd yr	00	00	00
	4 th yr	47	40	87
	Intern	23	16	39
	PG	42	36	78
	Staff	09	03	12
	Total	161	126	287

Month	Year	Issued	Return	Total
March 2023	1 st yr	14	11	25
	2 nd yr	26	19	45
	3 rd yr	53	25	78
	4 th yr	96	77	173
	Intern	29	20	09
	PG	24	22	46
	Staff	17	08	25
	Total	259	182	401

Month	Year	Issued	Return	Total
April 2023	1 st yr	07	07	14
	2 nd yr	25	24	49
	3 rd yr	28	27	55
	4 th yr	82	71	153
	Intern	17	17	34
	PG	23	23	46
	Staff	18	16	34
	Total	200	185	385

Month	Year	Issued	Return	Total
May 2023	1 st yr	21	18	39
	2 nd yr	16	13	29
	3 rd yr	21	16	37
	4 th yr	42	26	68
	Intern	00	00	00
	PG	58	53	111
	Staff	19	12	31
	Total	177	138	315

Month	Year	Issued	Return	Total
June 2023	1 st yr	61	56	121
	2 nd yr	45	24	69
	3 rd yr	30	26	56
	4 th yr	102	75	177
	Intern	00	00	00
	PG	29	22	51
	Staff	18	12	30
	Total	285	219	504

Asst. Librarian

Library Incharge

DR. SHYAM D. GANVIR, Ph.D.
PRINCIPAL
DVVPF's College of Physiotherapy
Ahmednagar-414111

Principal





Dr. Vithalrao Vikhe Patil Foundation's

COLLEGE OF PHYSIOTHERAPY

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E-mail: principal_physiotherapy@vimscopt.edu.in **Website**: www.vimscopt.edu.in NAAC Accredited Grade "



CUMULATIVE MONTHLY LIBRARY UTILIZATION- ISSUE/RETURN

JULY 2022- JUNE 2023

Month	Total
July 2022	535
Aug 2022	202
Sep 2022	231
Oct 2022	300
Nov 2022	279
Dec 2022	440
Jan 2023	299
Feb 2023	287
Mar 2023	401
April 2023	385
May 2023	315
June 2023	504

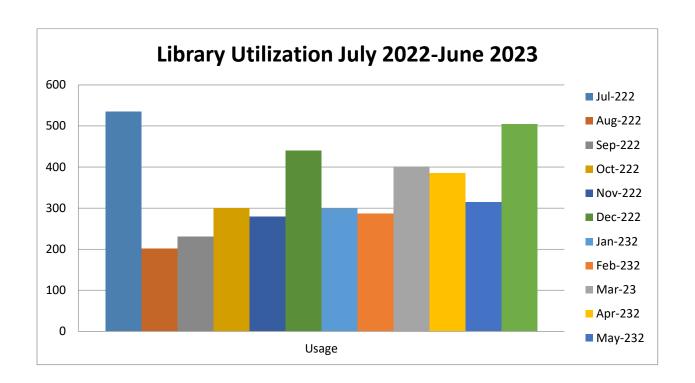
Asst. Librarian

Library Incharge

DR. SHYAM D. GANVIR, Ph.D. PRINCIPAL **DVVPF's College of Physiotherapy**

Principal

Ahmednagar-414111



STANDARAD OPERATING PROCEDURE SOP OF LIBRARY





Dr. Vithalrao Vikhe Patil Foundation's

COLLEGE OF PHYSIOTHERAPY

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Website: www.vims.edu.in

STANDARAD
OPERATING
PROCEDURE
(SOP)

LIBRARY AND
INFORMATION
RESOURCE CENTRE

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Annexure No.	Particular
I	Library Book Requirement Sheet
П	Library Membership form
Ш	Book fine Re-consideration Form
IV	Misplaced Book replacement form
V	Book Bank Application form
VI	Book Donation Form
VII	Book Donation Certificate
VIII	Student Application Form



STANDARAD OPERATING PROCEDURE (SOP)

LIBRARY AND INFORMATION RESOURCE CENTRE

COPT institutional Library provides services to COPT Students, Staffs and other Libraries through ILL. Resources like text books, reference books, e-books, CDs/DVD's, e- Journals, print Journals, Projects and Dissertations.

AIM OF SOP

- · To lay down procedures for procurement of books, periodicals, newspapers, CDs /DVDs.
- Develop procedure for their Circulation, accounting and disposal and all the HODs of the department are communicated to raise their requisitions for books based on the curriculum
- · To develop procedures for membership and ILL.

MEMBERSHIP OF LIBRARY:

- For becoming the members of the library the faculty and students have to fill the library form with the details and get it signed by the Librarian first and then from Principal
- All the student of the college are eligible for membership in the library after their admission is confirmed for course offered by the college
- Once they are registered in Library cards are issued to the students with unique library member number.
- Also scanned signature and Photographs are uploaded in Library software.
- Verification of members during book issue is done online by checking photo and sign.
- · Barcodes are also generated for each member and pasted on I-card



FUNCTIONS OF LIBRARY ADVISORY COMMITTEE:

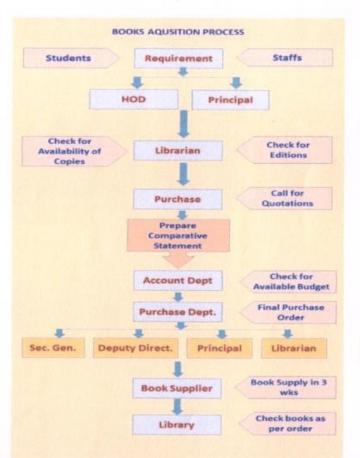
- a) To provide general direction of the library.
- b) To review the functioning of the library with regard to its support to the academic programmes of the university.
- c) To advice the university on matters of policy relating to development of library.
- d) To outline the library collection enhancement policy as and when required.
- e) To monitor and evaluate, from time to time' trends and developments in information technologies, networking, library automation. Library cooperation etc" and to direct the library in their adoption
- f) To suggest ways and means to generate revenue from library resources'
- g) To formulate action plan for the development of 'library infrastructure, facilities, products and services.
- h) To evaluate the suggestions made by the library users.
- i) To formulate the policy for the library use and framed procedure for its use.
- j) To assist library in providing need based information services'
- k) To review the requirements of the new programmes being introduced and advise library about financial assistance. To evaluate department wise book procurements and allocation of budget accordingly.

COMPOSITION OF LIBRARY COMMITTEE:



FREQUENCY OF MEETINGS OF LIBRARY COMMITTEE:

- Minimum 2 meetings 6 monthly. Meetings are conducted in month of January and July every year
- Attendance in Meeting: Meeting attendance is mandatory for all members of Library advisory committee. If attendance is less than 75 % the meeting is not conducted.
- Notice for the meeting: notice is prepared in advance at least 15 days prior to the
 meeting date. The notice includes date, time, venue and Agenda for the meeting.
- Every member is notified through email, social media and in presence also. It is always
 ensured that everyone gets the information about the meeting to be held.
- · Minutes and compliance: All minutes of the meeting are maintained by librarian.
- He/she needs to submit the meeting documents within 1 week from the date of meeting.
- All compliance raised in meeting is completed in 15 days from date of meeting and approved by Principal and secretary.





PROCEDURE FOR BORROWING OF BOOKS:

- Books will be issued for a period of seven (7) days at a time to the students and faculty
 will be issued books for a period of thirty (30) days.
- Re-issue of books will be done in the set of fourteen days each for a maximum of two
 times ,or as long as no other library card holder requires the book and keep the request to
 reserve the same. The moment the book so issued is reserved by another card holder ,the
 same shall not further issued for an extended period to the current holder of the book. The
 faculty should renew the books at the period of thirty days to avoid any fine.
- Student can at best hold Two (2) books in his/her account at any point of time, whereas a
 faculty members can hold a maximum of three (3) books in his /her account.
- Books will be issued only after the library card is produced and scanned on the library
 computer. The books to be issued shall also scanned for its Barcode. For reFor re-issue
 after the last date for return of the book, the book has to be physically brought to the
 Library circulation counter and due fine has to be paid before getting it re-issued as a
 fresh issue



PROCEDURE FOR PROCUREMENT OF BOOKS CDs /DVDs & E-RESOURCES :

- To ask for requirement of library resources to students and staff.
- Submit to Librarian through HOD and Principal
- If book title is available but number of copies are less, title can be procured.
- Obtain minimum 3 quotations form authorized suppliers for the procurement of books.
- Comparative statement is prepared and best prize is selected.
- Where any publication is not available with the registered supplier, depending upon the urgency, procure the same from available source with due approvals.
- After approval of comparative statement by Principal, it is forwarded to Institute Account department.
- · Account department checks for availability of Library budget
- Once budget is sanctioned, Purchase Orders sent to selected suppliers.
- Time duration of minimum 3 weeks given for supply of books.

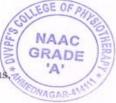
PROCEDURE FOR PROCURING BOOK BANK BOOKS

- · Book bank facility is available for economically backward students.
- Notice for availing facility of Books Bank Scheme is displayed on notice board at the beginning of every academic year.
- Applications in the prescribed format are submitted to library with signature of Principal.
- Depending on eligibility criteria applications are selected and list of selected candidates displayed on Notice board.
- Refundable deposit against a set of books in paid by students in the Account Department.
- Deposit :-

Sr. No.	Class	Deposit (Rs.)
1	Ist B.P.Th	500
2	IInd B.P.Th.	1000
3	IIIrd B.P.Th	1500
4	IVth B.P.Th	2000

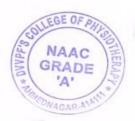
A set of text books is issued to student for complete one academic year.

Students need to return books on last date of University practical examinations.



RULES AND REGULATIONS FOR BOOK BANK SCHEME:

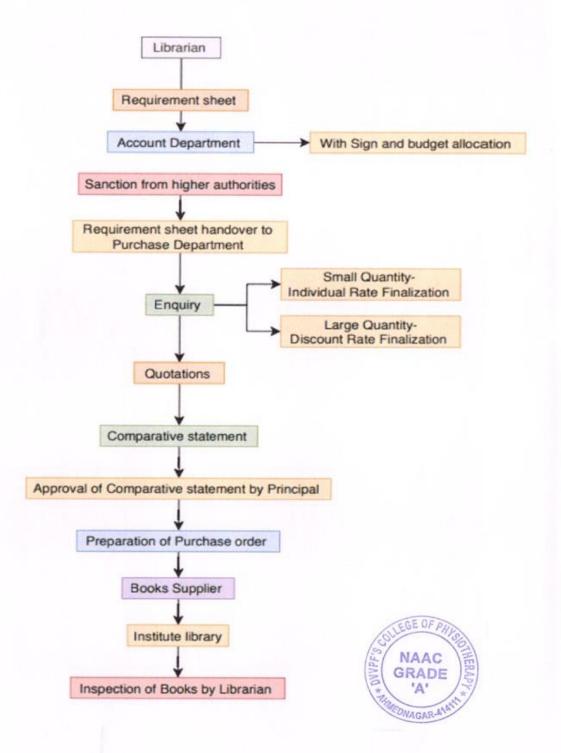
- To take benefit of this plan student must do the application by the name of Principal before within 1 week from display of notice.
- · Student application form is available in the library.
- Along with the application previous year mark sheet and running year Income Certificate
 must be attached.
- From the submitted applications the Library Committee will select the students based on the eligibility criteria and provide the availability of books.
- · Eligibility criteria is as follows-
 - Students must be passed in every subject.
 - Students must be needful and backward economically.
- Five students will be selected by the Library committee and each student will be provided with one set of textbooks.
- · This scheme will be followed for one academic year.
- As per the availability for each subject, one book will be provided.
- At the end of the academic year books must be returned to the library, if not submitted per day per book Rs 5 will be fined.
- 20% of the total amount of books issued must be kept as deposit with the librarian, which
 will be returned at the end of the academic year.
- If the book is lost or any damage is made to the book, new book or the exact price of the book must be submitted to the library.



PURCHASE PROCEDURE:

- Requirement sheet will be prepared by the Librarian of the institution as per the requirements of students and staffs.
- If book title is available but numbers of copies are less, title can procured.
- Requirement sheet will be passed on to the Account Department with signatures of higher authorities and budget allocation.
- The budget will be sanctioned by the higher authority which includes Sec. Gen, Deputy Director, Principal, and HOD.
- Requirement sheet is then hand-overed to Purchase Department for further enquiry.
- · Enquiry criteria are as follows
 - a. Small Quantity- Individual rate finalization.
 - b. Large Quantity- Discount rate finalization.
- Obtain minimum three quotations from authorized suppliers for the procurement of books.
- Comparative statement is prepared and best price is selected.
- Where any publication is not available with the registered supplier, depending upon the urgency, procure the same from available source with due approvals.
- After approval of comparative statement by Principal, it is forwarded to Institute Account Department.
- Account Department checks the availability of Library Budget.
- Once the budget is sanctioned, it is handover to Purchase Department; Preparation of purchase orders is done.
- · Purchase orders are sent to suppliers.
- Institute library is supplied with the books by the suppliers.
- Librarian checks the books properly.



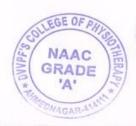


PROCESSING OF THE BOOKS/CD/DVD/ OTHER RESOURCES:

- Entry is made subject wise, books type, edition and DOP. Check the proper condition of the publication and enter the details of the publication in the Accession Register, if the same is in good condition, otherwise return to the supplier.
- Generate the Dewey Decimal Classification number with the latest edition and then enter the details of book/CD/DVD in the Accession Register.
- 3. Enter the details of the books/CD/DVD in the Library Software.
- 4. The bar code and Spine label generated by Software is pasted on the book/CD/DVD.
- 5. Paste due date slip on the book.
- Put library Stamp on processed books at five places for identification as Library Property and at one place on the CD/DVD.
- The book is placed in the appropriate shelves in the Library and the CD/DVD in the Technical Section Shelf.
- Get the Link of E-Resources received form the supplier and upload link on website and ensure that they are accessible to all users.
- 9. Send the challan and bill to accounts section for payment
- Maintain a record of all challans and bills and a summary of receipts through out the year.

PROCESSING OF PERIODICALS/NEWSPAPEERS:

- On receipt of periodicals/newspaper, enter the details in the Periodical/newspaper Register.
- 2. Put library stamp on the periodical/newspaper at five places and enter the date of receipt.
- Place the periodical/newspaper in the appropriate shelf in the reading room.
- On receipt of bill from publisher/newspaper vendor, forward the bill to Account section for payment
- 5. Maintain a record of all bills and summary of receipts through the year

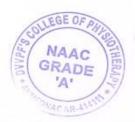


ACCOUNTING OF FINE:

- 1. Rate of fine will be as follows:
- 2. Students: Rs. 05/-
- 3. Teaching / Administrative Staff Rs. 10/-
- 4. The late deposit of books after the number of days is automatically calculated on the Software. This would be shown to the student/faculty/staff member on the screen as well as notified through mobile app before accepting the fine payment
- The fine received from the concerned person shall be as per the screen display, in cash and a receipt prepared manually must be issued by account department to the card holder.
- On payment of fine, the receipt number and amount paid is entered in the library software.
- The report of fine payment is generated at the end of every month and presented in "College council meetings".
- Fine rates are revised/kept constant by discussion in "Library committee meeting" held biannually.
- Power to reduce fine or reconsider is reserved with Principal and Librarian. Students can apply for reconsidering the fine through a prescribed format. Based on reason.
- 10. If the book is misplaced or lost by user, payment twice of latest edition price or replacement of hard copy of book with latest edition to be done. If it is replaced after due date fine amount till date of replacement to be paid by user.

ANNUAL STOCK TAKING

- 1. Annual Stock taking will be ordered by the Librarian in the last week of April every year.
- 2. Stock verification should be completed in one week.
- 3. Stock verification committee is formed by Principal.
- 4. Stock verification committee includes
 - Teacher Incharge
 - b. Librarian
 - c. Asst. Librarian
 - d. Clerk
- 5. The Stock taking committee will also check the details of fine collected and deposited during the year (01 July to 30 Jun) books purchased and taken on charge during the year, new e-resources procured during the year and new periodicals prescribed during the year



MISCELLANEOUS INSTRUCTIONS:

- All students would be required to deposit their bags outside the Library, in the space so
 provided for the same. There should be no mobile, wallet, cash or any other costly item
 left in the bags.
- 2. Library staff shall ensure strict checking of books going out of Library.
- 3. The Library Committee would be formed at the beginning of the Academic year in the month of July and shall hold office for two years. It shall meet, once a quarter in the first week of January, April, July and October and address all issues pertaining to the effective functioning of the Library. It is also responsible to plan budget, get it sanctioned and ensure purchase compliance.
- 4. In case of loss of books, student/ staff can be allowed to replace of book, if approved by the Chairman Library Committee only in new and good condition, and of the same/newer edition/publication and title.
- 5. Penalties for theft of books, defacing of books including tearing of pages, disturbances in the library etc, use of social networking sites in the Multimedia Section (Which is solely meant for accessing e-journals)shall be decided by the Chairman Library Committee and after due approvals, will be displayed on the Library Notice Board for Strict compliance.

Dealing with Losses:

- Loss of five volumes per one thousand volumes of books issued/consulted in a year may be taken as reasonable provided such losses are not attributable to dishonesty or negligence and may be written off.
- Loss of a book of value exceeding Rs. 1,000/- (Rupees One thousand only) and rare books irrespective of value shall invariably be investigated and appropriate action taken.



LIBRARY READING ROOM:-

- · Reading room timmings are from 8.30 am till 5 pm on working days
- · During exams reading room is kept open 24hrs with prior permission from Principal
- Library reading room is utilized for teachers and students to read material available in library
- · Members need to produce library id card on entry to the reading room
- Every member required to sign the register and entry and exit timings.
- Mobiles, Food, beverages, and chewing gum are not permitted in the reading room.
- · Laptops are allowed in the reading room with prior permission from librarian
- Library staff will inspect all items that readers take into or bring out of the reading room.

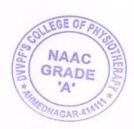
LIBRARY STATIONARY / PRINTING AND ACQUISITION

- At the beginning of year, in consultation with Library advisory committee, Librarian will be prepare requirement of stationery and process it through Principal.
- For Printing material, final format of document to be printed is approved by Librarian and Principal and is sent for Printing through Purchase Department.

AMENDMENTS:

SOP shall be reviewed every year. Changes of financial implications if any shall have the concurrence of the Governing Body.

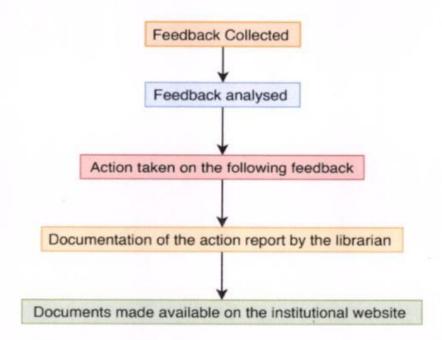
Teacher Incharge



Principal

LIBRARY FEEDBACK

- Institutional library continually try to improve services to best suit the learning, teaching and research needs of our users.
- Library feedback is taken once in a year in the Month of August.(
 Beginning of New Academic Year)
- Feedback form is designed to cover all aspects of library Such as Books/Journals Availability, Infrastructure, Internet and environment.
- Library feedback is analysed and presented in Library Advisory Committee meeting







Dr. Vithalrao Vikhe Patil Foundation's **College of Physiotherapy**



(Ahmednagar)

Library Membership Form

C	ollege Library Regis	tration Form	Photo
1) Name:			
2) Email ID:			
3) Mobile No:			e /Female
5) Date of Birth://_		6) Blood Group:	
7) Designation / Class:			
8) Department:	(Fe	or Staff)	
9) Local Address:			
House / Flat No. /Hostel:	Road:	Land Mark:	
City:	State:	Pin code No:	
10) Permanent Address:			
House / Flat No. /Hostel:	Road:	Land Mark:	
City:	State:	Pin code No:	
11) Parents Information:			
Fathers Name:			
Parents Mobile No:	Email	ID :	
		Student Sig	gnature & Nam
	For Office Use	Only	
1: Member No:	2:	Category: UG Student /P	G Student /Staff
3: Valid Till Date:	4: 1	Enrollment No:	
5:Reg.Date:	6· '	Year:	

Assistant Librarian

Teacher In charge

GRADE

Principal



Dr. Vithalrao Vikhe Patil Foundation's

DR. VIKHE PATIL MEMORIAL HOSPITAL & MEDICAL COLLEGE, AHMEDNAGAR

REQUIREMENT SHEET

To,	ept.:-College of Physic , , Director Vikhe Patil Memorial		edical Col	lege		Date:/_	
Sr. No	Title of Books	Author	Edition	Qty. Held in Lib.	Price	Qty. Required	Total Amount
		0					
Just	tification						
	H.O.D.	PRINC	CIPAL			MEDICAL S	UPT.
	LIB	RARIAN		S	FORE O	FFICER	
(Saı	nctioned/not sanctioned	d)	SANAG NA. GRA	AC DE HERMOY.	DY	Y. DIRECTO	R
			TVAG	ARI		16	Page

Reconsideration of Book Late fine

To,			
The Librarian,			
DVVPF,COPT,			
Ahmednagar.			
Through: Principal, COPT, Ahmednagar			
Subject: Reconsideration of Book Late fi	ne		
Respected Sir/Madam,			
I	Class	Batch	has
issued Book title:		on Date:	/ /20 .
The due date for return was//20			
		Your's Since	cerely
	(Name: .)
	Library N	lo:	
Remark by Principal			
Remark by Librarian-	NAAC GRADE	H-SOTHERAPY	
	AHMEDNAGAR.A"	STATE OF THE STATE	



Dr. Vithalrao Vikhe Patil Foundation's

College of Physiotherapy





Misplaced Book Replacement Form

Name of the Library Patron:		
College ID No	Library Card No	Dept
E-mail	Co	ontact No.
Book Details:		
Accession No	Call No	
Issued on/ D	rue date// Overc	fue Amount (Rs.)
Book Title:		
		sher:
Edition:	Year:	
Reported on: Overdues:	Damaged Book:	Loss of Book:
Please select (1) the relevant	t option:	
		g charges. k on along with the
Date:		Signature of the Library
Patron:		
	FOR OFFICE USE	
Cost of the book: Hand	dling charges (20% of cost)	Total charges(Rs.)
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Book replaced with the same		
Remarks:	PF N	MAAC RADE
Signature of Library Staff	with date:	GAR-MANN



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(Ahmednagar)

Book Donation Form

Name in Eng	glish: (Mr/Mrs/Ms/Prof/Dr):	(Surname)	(First Name)
Phone Numb	ber:		
Donated ite	ems		
Books □	Journals Number of item	s:	
Title and year	ar of publication:		
(1)			
(2)			
(3)	(Note: If necessary, please att	ach a separate sheet.)	
I would like	to have:		
Acknowledg	gement receipt / Certificate: 🗆 Yes 🗈	No If yes, Email:	
If yes, please	e provide the name:		
I understand	that: The Library reserves the right	ght to make the final decision	on the retention,
location, pro	cessing and disposal of the donated	materials.	
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Signature:		NAAC GRADE	
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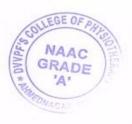
(Ahmednagar)

Book Bank Scheme

(Student application form)

To,
Principal

Respected Sir,
As the Book Bank Scheme is available in our college I am willing to participate
in the above scheme and request you to issue me with the books as per my requirements. My
detailed information is attached with the application.
Under the following scheme, if my application is approved I will follow all rule
and regulations and will return the book issued at the end of the academic year.
Name of Student:
Signature of Studen





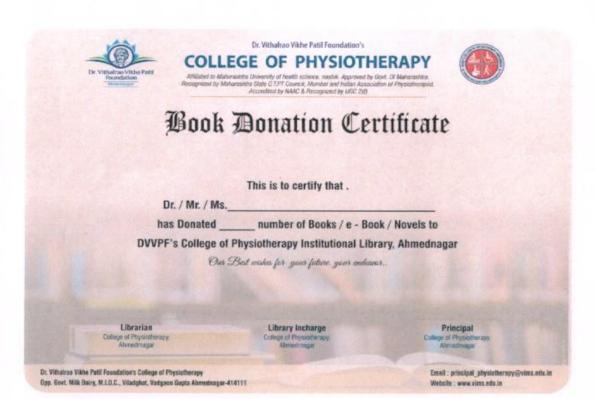
Dr. Vithalrao Vikhe Patil Foundation's College of Physiotherapy

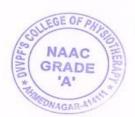
Dr. Vithalrao Vikhe Patil Foundation

Ahmednagar

(Ahmednagar)

Book Donation Certificate





LIBRARY TIME TABLE



Dr. VithalraoVikhePatil Foundation's COLLEGE OF PHYSIOTHERAPY



Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111

Tel:-(0241) 2778042, 2777059 Fax: - (0241) 277975

E-mail: principal_physiotherapy@vims.edu.in Website: www.vims.edu.in

Accredited by NAAC with 'A' Grade (CGPA: 3.02)

Ref. No. DVVPF'S /COPT//2023/607

Date: 21 /03 /2023

Circular

All Student are hereby informed to follow the below given schedule for issuing & returning the library books:-

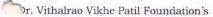
1st BPTh	2 nd BPTh	3 rd BPTh	4 th BPTh
4pm to 5pm	11am to 12pm		
	4pm to 5pm		
		3pm to 4pm	
			4pm to 5pm
1pm to 2pm		4pm to 5pm	10.15am to 11am
			9am to 9:30am
	4pm to 5pm	4pm to 5pm 11am to 12pm 4pm to 5pm	4pm to 5pm 11am to 12pm 4pm to 5pm 3pm to 4pm

Copy to:

All Concern Staff.

Principal
PRINCIPAL
DVVPF's College of Physiotherapy
Ahmednagar-414111





COLLEGE OF PHYSIOTHERAPY

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111 **Tel**:-(0241) 2778042, 2777059, **Fax**:- (0241) 2779757



NAAC Accredited Grade 'A'



Daily Time- Table (1st Year B.P.Th) 2022-23 Batch w. e. f. 01/02/2023

	9 -10 am	10 -11 am	11 -12 am	12–1 pm	1 – 3pm	3 – 4 pm
Monday	Anatomy Lect.	Biochemistry Lect.	Physiology Lect.		Fund. of Electro Pr.(Batch A) Journal Completion (Batch B)	Anatomy Demo. /Prosection
Tuesday	Anatomy Lect.	Fund. of Electro. Lect.	Physiology Lect.	LUNCH BREAK	Fund. of K & K Therapy Pr. (Batch A & B)	Anatomy Demo. /Prosection
Wednesday	Biochemistry Lect.	Fund. of K & K Lect.	Physiology Lect.		Fund. of Electro Pr. (Batch B) Journal Completion (Batch A)	Anatomy Demo. /Prosection
Thursday	Anatomy Lect.	Biochemistry Lect.	Physiology Lect.		Fund. of K & K Therapy Pr. (Batch A & B)	Anatomy Demo. /Prosection
Friday	Anatomy Lect.	Fund. of Electro. Lect.	Physiology Lect.		1–2 pm Library Hour	2- 4 pm Physiology Practical
Saturday	Anatomy Prosection	Fund. of K & K Lect.	Physiology Practical		·	

Venue: Theory / Practical: Respective Departments/ Labs

1st Year Co-ordinator

Copy to-

1) Hon'ble Director for kind information.

2) All concerned staff.

PRINCIPAL

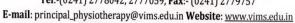
Principal
Dr. Vithalrao Vikhe Patil Foundation
College of Physiotherapy

Ahmednagar-414111



COLLEGE OF PHYSIOTHER Y

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111 Tel:-(0241) 2778042, 2777059, Fax:- (0241) 2779757





NAAC Accredited with Grade 'A'

Daily Time-Table (Ist Yr.B.P.Th) 2021-22 Batch(w.e.f 2nd May,2022)

	9 - 10am	10-11am	11-12pm	12-1pm	1-3pm	3-4pm
Monday	Anatomy Lect.	Biochemistry	Physiology Lect.		Fund.of Electro Pr.(Batch A)	Anatomy
		Lect.			Journal Completion (Batch B)	Demo./Prosection.
	Anatomy Lect.	Fund. of Electro.	Physiology Lect.		Fund. of K & K Therapy Pr.(Batch	Anatomy
Tuesday	у	Lect.	Filysiology Lect.	LUNCH BREAK	A & B)	Demo./Prosection.
Wednesday	Biochemistry Lect.	Fund.of K & K	Physiology Lect.		Fund.of Electro Pr.(Batch B)	Anatomy Demo./
		Lect.			Journal Completion (Batch A)	Prosection.
Thursday	Anatomy Lect.	Seminar	Physiology Lect.		Fund. of K & K Therapy Pr.(Batch A & B)	Anatomy Demo./Prosection.
Friday	Anatomy Lect.	Fund. of Electro. Lect.	Physiology Lect.		1-2 pm Library Hour	2-4pm Physiology Practical
Saturday	Anatomy Prosection	Fund.of K & K Lect.	Physiology Practical			

Venue: Theory: Seminar Hall Practical: Respective Dept./La

Ist Year Co-ordinator

Copy to:

• Hon'ble Deputy Director for kind information.

· All Concerned Staff.

DR. SHYAM D. GANVIR, Ph.D.

Principal Dr. Vithalrao Vikhe Patil Foundation's College of Physiotherapy Ahmednagar - 414 111

Ph. No. 0241- 2778042