



Dr. Vithalrao Vikhe Patil Foudation's  
**COLLEGE OF PHYSIOTHERAPY**

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111

Tel:- (0241) 2778042, 2777059, Fax:- (0241) 2779757

E-mail: principal\_physiotherapy@vimscopt.edu.in Website: www.vimscopt.edu.in

**NAAC Accredited with Grade "A"**



Ref. No:-DVVPF's/COPT/2023/1385

Date:-27/06/2023

The IQAC meeting was held on **23<sup>rd</sup> June 2023 at 2.30pm in Conference Hall (COPT)** Under the Chairmanship Dr. Shyam D. Ganvir.

**Following Members were present:-**

Sr. No	Name of the members	Designation
1	Dr. Shyam D. Ganvir	Principal /Chairman
2	Dr. Suvarna S. Ganvir	Coordinator/Secretary
3	Hon. Shri. Vasantrao Shahurao Kapare	Trustee
4	Dr. Abhijit D. Diwate	Member
5	Dr. Deepak B. Anap	Member
6	Dr. Arijit Kumar Das	Member
7	Dr. Saqib Syed	Member
8	Dr. Maheshwari S. Harishchandre	Member
9	Dr. Reshma D. Shete	Member
10	Dr. Deepti Thokal	Member
11	Dr. Archana Nagargoje	Member
12	Dr. Hitav Someshwar	Member
13	Ms. Jitendra Parab	Member
14	Ms. Priyanshu Pardeshi	Member
15	Dr. Vijay Patil	Member
16	Mr. Ajit Kulkarni	Member
17	Mr. Dipkishor P. Akolkar	Member
18	Mrs. Manisha R. Gade	Member

**Minutes of Meeting are as follows-**

**Item No 1:-** Minutes of the last meeting were read and confirmed and action taken was noted.

### **Item No:-2 Curricular Aspects-**

1. Google forms of curricular feedbacks were shared with all members. Few suggestions were given which will be incorporated in the forms. The process of procuring response will be completed in the month of June & July 2023. Detailed report will be presented in the next meetings.
2. Specific Learning objectives of skill training lab were submitted to experts. After appropriate modifications it was presented in the meeting for approval. It received unanimous approval.
3. Value added courses were conducted in the month of April. It received a good response from students. Next is scheduled in the month of May.
4. It is proposed to start a Sport Physiotherapy PG Course from this year onwards. Chairman informed about the requirements of course & assured that considering the demand of this branch, admission will not be an issue. It was accepted by all.

### **Item No:-3 Teaching Learning & Evaluation-**

1. Academic calendar for teaching activities was followed meticulously in the last academic year. However it was suggested to review the teaching activities & examination schedule with respect to the time allotment in next year academic calendar.
2. It was observed that students were finding it difficult to join immediately after last practical exam for internship. So it was decided to schedule their joining within 7 days of declaration of results by university.

### **Item No:-4 Research Consultancy & Extension –**

1. It was proposed to nominate & members on institution ethics committees due to vacancy created following resignation of staff.
2. For understanding the behaviors of conduction in a better way. It is necessary to conduct multicentric studies. Hence it was suggested to tap for institutes who are research centric.
3. It was informed that & copyrights have been successfully registered in last 3 months.
4. Chairman informed that an NGO named Mauli Pratishthan for women has approached for Physiotherapy services for their inmates. The draft is ready & MOU will be done soon.
5. It was informed that, NSS is organizing 7 days Special Camp in the month of April May in Shingave Naik (Nearby Village)

### **Item No:-5 Infrastructure & Learning Recourses-**

1. As per the discussion in Library Advisory committee & grievances received from students. It was decided to make extra copies of frequently used books to be made available in the library.
2. 4 video lectures have been uploaded on academic media by the teaching staff.

**Item No:- 6 Student Support & Progression-**

1. Alumni of 2007-08 batches could not be contacted for Alumni registration. Hence it was suggested by Chairman to permit free registration in Alumni association to keep the track of number of students. It was accepted by all.
2. Mentorship program revealed that Abhivyakti event is demanded as batch wise participation. It was suggested to accept students request.
3. Book bank scheme beneficiaries have increased this year & hopefully more will join the next year.

**Item No:- 7 Governance, Leadership & Management-**

1. As per the last meeting compliance awareness drive is being conducted regularly at urban health center. It has received a good response.
2. Academic Audit of PG is completed for 1<sup>st</sup> half of year. The reports are reviewed & appropriate action will be taken after 2<sup>nd</sup> half review.

**Item No:-8 OPD & Clinical –**

1. Calibration of instruments is completed & report is submitted to incharge as per the previous meeting discussion.
2. Patient feedback has received 2 issues – unavailability of peadiatric wheel chair & long queue for LASER treatment.Chairman assured to resolve these issues at the earliest.

**Meeting ended with vote of thanks.**

  
**Secretary**  
**IQAC**

**Copy to:- The Principal, COPT for kind information.**



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Ref. No:-DVVPF's/COPT/2023/640

Date:-29/03/2023

The IQAC meeting was held on 23<sup>rd</sup> March 2023 in Conference Hall (COPT) Under the Chairmanship Dr. Shyam D. Ganvir.

Following Members were present:-

Sr. No	Name of the members	Designation
1	Dr. Shyam D. Ganvir	Principal /Chairman
2	Dr. Suvarna S. Ganvir	Coordinator/Secretary
3	Hon. Shri. Vasantrao Shahurao Kapare	Trustee
4	Dr. Abhijit D. Diwate	Member
5	Dr. Deepak B. Anap	Member
6	Dr. Arijit Kumar Das	Member
7	Dr. Maheshwari S. Harishchandre	Member
8	Dr. Reshma D. Shete	Member
9	Dr. Deepti Thokal	Member
10	Dr. Archana Nagargoje	Member
11	Dr. Krishna Shinde	Member
12	Mr. Vikram Mohan Dhade	Member
13	Ms. Riya Prakash Gurudasani	Member
14	Dr. Rajendrasingh Pardeshi	Member
15	Mrs. Yogita Pankaj Autade	Member
16	Mr. Dipkishor P. Akolkar	Member
17	Mrs. Manisha R. Gade	Member

Minutes of Meeting are as follows-

Item No1 & 2:- Minutes of the last meeting were read and confirmed and action taken was noted.

### **Item No:-3 Curricular Aspect-**

1. 1<sup>st</sup> M.P.T exam were scheduled in the month of February 2023. All students performed satisfactory in theory & clinical aspect.
2. Interns are completing their tenure in the month of March 2023. Graduation ceremony is to be organized for them. Dr. Suvarna Ganvir is designated as incharge for the same.
3. Dr. Deepak Anap informed that as per Academic Calendar of PG Synopsis Writing Workshop is to be organized. It was suggested to organize it on 28<sup>th</sup> April 2023. Dr. Deepak Anap will be the coordinator.
4. Preliminary exam for 4<sup>th</sup> year regular month of April 2023, for 2<sup>nd</sup> Year & 3<sup>rd</sup> Year Terminal exam are scheduled in June 2023.
5. It was discussed at length to develop skill tanning lab for students. to begin with, it was decided to frame specific learning objectives of the program then the requisite material can be ordered.

### **Item No:-4 Teaching Learning & Evaluation-**

1. It was reported by few students in the mentorship program meeting, that sometimes proxy attendance is marked by CR. It was discussed if biometric attendance system can be employed for classes as well Shri Kapre Saheb informed that it can be done, after discussion with Management. Till that time principal instructed that teachers should ensure absent students name are marked with red pen & there is no over writing.
2. The college app needs to have some more extra features as suggested by students representative. It was decided to speak with cloud9 operator about the same.
3. 10 students have less attendance % in first year. It was decided to conduct online meeting with parents to discuss the issue.
4. There was a suggestion in the suggestion box that student who attended conference should be marked present for conference days or their attendance be calculated accordingly. It was accepted by all & it was decided to add this clause in student development program guidelines.

### **Item No:-5 Research Consultancy & Extension -**

1. Chairman informed that students participated enthusiastically in the research competitions & conference, in last 3 months. So he requested management representative that if any special award or incentive can be given to these students. Shri Kapre Saheb assured to look in to the matter.

2. It was observed that the publications have declined over last 2 years. It was decided to make systematic reviews publication out of PG study in first year. Dr. Deepak Anap was given the responsibility to facilitate the same.
3. Students rotational posting in out of institute locations have prove to be useful in getting clinical exposure as narrated by students in their monthly mentorship meeting with mentors. It was decided to make a composite reports of all extension activity visits made in last year 2022. Dr. Sonyabapu Shewale was given the responsibility.

**Item No:-5 Library-**

1. Library advisory Committee has been reconstituted. Students have given the list of books un which are issued more often but the no. of copies are less. It was decided to purchase them at the earliest.

**Item No:-6 Students Support & Progression-**

1. Alumni Association Activities are being conducted regularly are appreciated by all Dr. Deepak Anap was asked to provide composite information of all alumni for record purpose. Dr. Deepti Thokal had submitted list of achievements in last 3 months.
2. Students who participated in various competitions were appreciated by Principal & Management.
3. It was observed that mentorship program has been proving very useful as students are sharing information with mentors. Management appreciated efforts of all teachers.

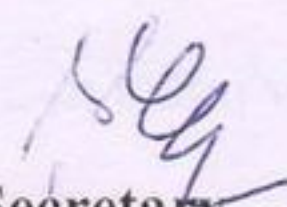
**Item No:- 7 Governance & Leadership & Management-**

1. Shri Kapre Saheb raised the issue of awareness physiotherapy among general public. He advised to make use of Urban health center as a publicity place. In view of the same, it was decided that monthly camps be conducted with various conditions as themes. Principal assured to work on these guidelines.

**Item No:-8 OPD & Clinical-**

1. On similar grounds of academic audit, OPD audit was also conducted. It was observed that few documents are not being maintained properly. Also some equipment require periodic repair. Hence it was decided to conduct calibration of all instruments on priority basis. OPD incharge was given the responsibility.

Meeting ended with thanks to chairman.

  
Secretary  
IQAC



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Ref. No:-DVVPF's/COPT/2022/1433

Date:26/12/2022

The IQAC Meeting was held on **23<sup>rd</sup> December 2022** at **2:30pm** in Conference Hall (COPT) under the chairmanship of **Dr. S. D. Ganvir**, Principal DVVPF's COPT.

**Following Members were Present:**

01	Dr. Shyam D. Ganvir	Principal
02	Dr. Mrs. Suvarna S. Ganvir	Co-ordinator/Secretary
03	Shri Vasant S. Kapre	Trustee
04	Dr. Abhijit D. Diwate	Member
05	Dr. Deepak B. Anap	Member
06	Dr. Arijit K. Das	Member
07	Dr. Maheshwari S. Harishchandre	Member
08	Dr. Archana K. Nagargoje	Member
09	Dr. Deepti C. Thokal	Member
10	DR. Rajendrasing Pardeshi	Member
11	Dr. Krishna Shinde	Member
12	Mrs. Yogita P. Autade	Member
13	Mr. Vikram M. Dhade	Member
14	Mr. Dipkishor P. Akolkar	Member
15	Mrs. Manisha R. Gade	Member

• **Minutes of meeting are as follows:**

**Item NO 1 & 2:** Minutes of the last meeting were read and confirmed & action taken was noted.

**Item No.3: Curricular aspects**

1. As per schedule, GCP & RAT workshops have been scheduled & conducted.
2. Skill development Program for intern in ANC PNC training with Swiss ball has been conducted in the third week December 2022.
3. Audits- PG & Clinical, Mentorship have been conducted. Details will be discussed in next month college council.  
UG academic audit is scheduled in first week of January 2023.
4. Regular visits are being made in the Community for research projects & industry visit by interns. However, a formal MOU can be made with these organizations for efficient administrative purpose Dr. Deepak Anap is given the responsibility for same.

#### **Item No.4: Teaching Learning & Evaluation**

1. Advanced Learners were guided for participation in the Innovation competition at University 1 UG & 1 PG student received the prizes and have become eligible for next round at inter university competition.
2. It was discussed that instead of conducting E content & development workshop at our institute because of less No. of teachers. Currently teachers can get trained at Swayam portal. Hence it was decided to encourage teachers to register for the same.
3. It was decided in student council to re-start Abhivyakti club for the year 2023.
4. Internal examination of final year students is being conducted in the Month of December. Hence it was decided to schedule parents meet in the month of January.

#### **Item No.5: Research & Extension**

1. Currently 3 teachers are doing Ph.D. Their work is going on satisfactorily.
2. Ph.D. scholars are being guided thoroughly by guide.
3. IEC has been redesigned owing to resignation of 2 staffs.
4. 9 articles have been published in the last 2 months.
5. Collaborative activities are being organizes with NGO's regularly.

#### **Item No.6: Student Support**

1. Monthly statistics has been found to be satisfactory.
2. Orientation about E library for fresh PG students is suggested to be included in orientation session.
3. 4 more competitive exam books have been added in the Library.
4. Like every year, sports activities will be organized in January 2023. However as per NAAC committee suggestion it can be split into indoor & outdoor sports at a month interval to increase number of activities.

#### **Item No.7: Governance**

1. Institute was awarded appreciation certificate for the Services & education by Maharashtra state Indian Association of Physiotherapist on 19<sup>th</sup> December 2022 at Mumbai.
2. A sum of 10,500/- has been received from MUHS under the scheme Bahishall scheme for organizing activities for students.

#### **Item No.8: Institutional Distinctiveness**

1. Yearly schedule of days to be observed should be prepared for the year 2023.
2. It was noticed that very few teachers are acquiring new skills. It was suggested to encourage teachers **Dr. Mrs. Suvarna Ganvir** was asked to provide Details of courses to Teachers.

Meeting Ended with vote of thank to chair

  
**Secretary**  
**IQAC**

#### **Copy to:**

1. Hon'ble Secretary General, VIMS, Ahmednagar.
2. Principal, DVVPF's COPT Ahmednagar.
3. All Members.





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Ref. No:-DVVPF's/COPT/2022/324

Date:30/09/2022

The IQAC Meeting was held on **16<sup>th</sup> September 2022** at **2:30pm** in Conference Hall (COPT) under the chairmanship of **Dr. S. D. Ganvir**, Principal DVVPF's COPT.

**Following Members were Present:**

01	Dr. Shyam D. Ganvir	Principal
02	Dr. Mrs. Suvarna S. Ganvir	Co-ordinator/Secretary
03	Shri Vasant S. Kapre	Trustee
04	Dr. Abhijit D. Diwate	Member
05	Dr. Deepak B. Anap	Member
06	Dr. Arijit K. Das	Member
07	Dr. Maheshwari S. Harishchandre	Member
08	Dr. Archana K. Nagargoje	Member
09	Dr. Deepti C. Thokal	Member
10	DR. Rajendrasing Pardeshi	Member
11	Dr. Krishna Shinde	Member
12	Mrs. Yogita P. Autade	Member
13	Mr.Vikram M. Dhade	Member
14	Mr.Dipkishor P. Akolkar	Member
15	Mrs. Manisha R. Gade	Member

• **Minutes of meeting are as follows:**

**Item NO 1 & 2:** Minutes of the last meeting were read and confirmed & action taken was noted.

**Item No.3: Curricular aspects**

1. Resident as Teacher Workshop is scheduled in 28<sup>th</sup> & 29<sup>th</sup> November 2022. GCP workshop is scheduled on 28<sup>th</sup> December 2022 for Postgraduate students.
2. Communication skills course is scheduled in January 2023. It was discussed at length & it was decided to include a component of inter professional collaboration & Dr. Murade from Medical College to be invited for the expert talk.
3. Teacher's participation as university related authorities has been noted. It was observed that only 3 faculties have been appointed on curricular bodies of the university.

4. College curriculum Committee has been revised with inclusion of inters Co-ordinator.

#### **Item No.4: Teaching Learning Process.**

1. The guidelines about identification of slow & advanced learners have been discussed & few modifications were done.
2. Skill development programs conducted Last year have received good feedback. As per the suggestions, ICU training program in simulated environment can be taught to students before the actual entry into Hospital ICU. It was decided to conduct it in the next month by Dept. of Cardio Vascular & Respiratory Physiotherapy.
3. Mentorship program has been implemented & new teachers have been given orientation about the same.
4. It was observed that new teachers needs to be trained for E content delivery & development. It was decided to schedule a workshop for the same.
5. Integrated teaching have been conducted since 2015. However, same extra lectures needs to be included to make it interdisciplinary & for the better understanding of students. Modifications were done accordingly.

#### **Item No.5: Research & Extension Services**

1. Students participation in Avishkar competition was discussed at length & it was decided to collaborate College of Engineering for preparation of certain instruments. Dr. Mrs. Suvarna Ganvir was given the responsibility for same.
2. NSS has organized special seven days camp as per the directions from University. Dr. Archana Nagargoje was asked to submit the report in next meeting.
3. Final year research projects will be conducted in the community once students are allotted guide. Dr. Maheshwari H. was instructed to submit list students in the next meeting.
4. Institutional Ethics Committee Meeting will be scheduled for final year students & interns in the month of November & January 2023.
5. Review of research paper published by staff & students was taken. It was observed that papers are not being published in PubMed Journals. It was decided that faculty training should be done about selection of Journals Dr. Deepak Anap was instructed to organize the same.

#### **Item No.6: Student Support**

1. Discussion about patient statistics revealed that enough clinical material is available for students training. All clinics are being conducted regularly. It was proposed by neuro Dept. to commence. High risk clinic & stroke rehabilitation registry Dr. Mrs. Suvarna Ganvir & Dr. Maheshwari H. were asked to submit details of the same.

#### **Item No. 7: Governance**

1. Dr. Maheshwari H. & Dr. Shwetanjali Bagara have applied for financial assistance for attending a conference at Gujrat in February 2023.
2. Administrative training course is proposed for the clerical staff to improve documentation practices in first week of November 2022.

**Item No.8: Institutional Distinctiveness & Best Practices**

1. Gender sensitization program on fitness testing & training for support staff has been planned in the last week of November 2022.
2. Code of conduct hand book has been circulated among new staff members.

Meeting Ended with vote of thank to chair

  
**IQAC Co-ordinator**

**Copy to:**

1. Hon'ble Secretary General, VIMS, Ahmednagar.
2. Principal, DVVPF's COPT Ahmednagar.
3. All Members.