

**Link for Minutes of the College Council/other relevant bodies
for deployment/deliverables of the strategic plan**



Dr. Vithalrao Vikhe Patil Foudation's
COLLEGE OF PHYSIOTHERAPY

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111

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Minutes of College Council Committee:



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Ref No: DVVPF's/COPT/2023/1316

Date:- 31/07/2023

The College Council meeting was held on 7th July 2023 at 3:00 p.m. in Conference Hall (COPT) under the chairmanship of Dr. S. D. Ganvir

Following staff members were present for the meeting

Sr. No	Name of Staff	Designation
1.	Dr. Suvarna D. Ganvir	Professor & HOD
2.	Dr. Abhijit Diwate	Professor & HOD
3.	Dr. Deepak Anap	Professor & HOD
4.	Dr. Arijit Das	Professor
5.	Dr. Saqib Sayyed	Asso. Professor
6.	Dr. Maheshwari Harishchandre	Asso. Professor/ Secretary CCM
7.	Dr. Reshma Shete	Asst. Professor
8.	Dr. Deepti Thokal	Asso. Professor
9.	Dr. Archana Nagargoje	Asso. Professor
10.	Dr. Sonyabapu Shewale	Asst. Professor
11.	Dr. Sana Rai	Asst. Professor
12.	Dr. Pranali Gaikwad	Asst. Professor
13.	Dr. Nilesh Dhond	Asst. Professor
14.	Dr. Pradnya Dumore	Asst. Professor
15.	Dr. Prachi Bhagat	Asst. Professor
16.	Dr. Samiksha Shedage	Asst. Professor
17.	Dr. Deepali Patil	Asst. Professor
18.	Dr. Sarvesh Rasal	Asst. Professor

• Minutes of meeting are as follows:

- 1) **Item No 1 & 2:** Minutes & Compliance of the last meeting were read and confirmed.
- 2) **Item No 3: PG Activity Report: -**
 - Coordinator presented I & II yr PG attendance report of June months & PG activity report was presented by each department for both the year. All 1st yr & 2nd yr PG activities were held as per the schedule.
 - It has been observed that PG students are not updated leave record on group so, chairman informed to update it on common group as well.
- 3) **Item No 4: Intern Activity Report: -**
 - Incharge presented all details of intern's activity i.e posting details, leave records for last month.
 - Informed to confirm the status of Intern's who completed the convocation process.
 - It has been also decided that it will sanction only one day leave during each posting for intern's.

4) **Item No 5: Students Attendance –**

- Year coordinator presented year wise attendance report for all year. Overall, it was satisfactory report but few common students having shortage of attendance. Chairman informed to scheduled meeting with shortage of attendance students (2nd & 3rd Yr students).

5) **Item No 6 : Review of Examination:-**

- 4th year & 3rd yr coordinator presented yearwise class test marks of students and it has shown satisfactory result. Also displayed the composite marksheet of terminal examination for both 3rd & 4th yr B.P.Th.
- Chairman informed exam cell incharge to submit grievance cell report regarding to terminal examination.

6) **Item No 7 : Class Monitoring**

- Class Monitoring incharge was presented class monitoring report for 1st, 2nd, 3rd & 4th yr batch for according to that 3rd yr winter batch syllabus is completed.
- Rest all yrs all lectures were held as per the schedule.

7) **Item No 8: Equipment status:-**

- **Lab Equipment Status:** -Status of Kinesiotherapy lab & Electrotherapy lab, Dept of Cardiovascular and Respiratory Physiotherapy lab equipments & dept. of Dept of Neurophysiotherapy reported by lab incharge.
- Chairman informed Electrotherapy & Kinesiotherapy lab incharge to submit the list of requirements for lab by 10th June.

8) **Item No 9: Library status:-**

- Library book circulation & book issue/return report was presented by the incharge & it was satisfactory.

9) **Item No 10 :- OPD and IPD Stats-**

- OPD incharge has discussed & as displayed details of OPD & IPD statistics, Speciality clinics, camp details, Orthotics & prosthetics details & workload details for the last month. According to the reports patients statistics were satisfactory. It has been suggested to OPD incharge to display speciality clinic composite record.
- OPD incharge has been informed to remove diabetic clinic as a speciality clinic.

10) **Item No. 11: - Departmental Presentation:**

- All the speciality (Dept of Musculoskeletal Physiotherapy, Dept of Neurophysiotherapy, Dept of Community physiotherapy) department presented report as per prescribed format such as Research, Publication, Achievements, observed days, webinar conducted etc.

Sr	Department	Achievements
1.	Dept of Neurophysiotherapy	2 National Publications Dr. Suvarna Ganvir was presented a paper in World Physiotherapy Congress 2023; held at Dubai in 2 nd to 4 th June 2023 Anam prem – 72 patients were assessed & treated in last month
2.	Dept Of Community PT	3 National Publication Dr. Shyam Ganvir was attended World Physiotherapy Congress 2023 on virtual mode; held at Dubai in 2 nd to 4 th June 2023 Dr. Pradnya D was attended Student Welfare Scheme Workshop, conducted by MUHS Nashik on 27 th June 2023 Department has assessed & treated 72 SCI patients during Anam Prem visit in last month & 23 patients at Matoshri Old age home
3.	Dept of Musculoskeletal Physiotherapy	Dr. Deepak Anap was invited as a member for Research & Recognition Committee at Dr.D.Y.Patil Vidyapeeth, Pune on 22 nd June 2023 Department conducted a skill development programme for PG students on the topic of Mulligan Mobilization Techniques for cervical spine; on 7 th June Telerehabilitation Sessions were conducted for 2 MSK patients in last month
4.	Dept. of Cardiorespiratory Physiotherapy	Fitness Camp organized on the occasion Hon'ble Radhakrishna Vikhe Patil Sir's Birthday for Staff, PG Students and Physiotherapy intern on 15 th June at DVVPF's COPT

11) Item No. 12 :- Any other matter:

- Chairman informed Dr. Deepti & Dr. Pradnya to do the free registration of previous batch alumni i.e 2007 & 2008 A. Y for record purpose; and also visit to Alumni portal.
- Chairman informed to submit Clinic/Dept. Booklet & the quotation for the same by 17th July. A committee is formed for the same are as follows – Dr. Sana R (Neuro), Dr. Pradnya (CBR) & Dr. Samiksha (MSK).
- Chairman informed year coordinator as well as unit incharges to maintain all students case evaluation sheet record.
- Parent Teacher meeting is scheduled on 12th August for 1st B.P.Th students; responsibility has been given to Dr. Pradnya Dumare. Also informed year coordinator to send students attendance record to the parents.
- It has been observed that staffs are not using official e mail id for college academic work so, chairman informed to use official e mail id for the same.
- It has been informed to start departmental case presentation for 4th yr winter batch from 2nd term. Also informed to check & sign all subject journals on time.
- Chairman informed to send achievement letter to the alumni from COPT office on regular basis & responsibility has been given to Dr. Deepti. Also suggested that to start the alumni of the month award on college website.
- Chairman informed all dept. to submit list of equipments & furniture available in department.

- From 1st July onwards it has made changes in incharge duties which are as follows -

	From	To
	Dr. Arijit D	Dr. Saqib S
Class Monitoring Incharge	Dr. Sonyabapu S	Dr. Archana N
Library Incharge	Dr. Arijit D	Dr. Pranali G
IEC Secretary (UG) (from August 23)	Dr. Sana R	Dr. Prachi B

Prachi B
Secretary

College Council Meeting

Copy to-

- Hon'ble Deputy Director for kind information
- Principal, COPT for kind information
- All the teaching staff members

1.	Dr. Suvarna Ganvir	<i>SLC</i>
2.	Dr. Abhijit Diwate	
3.	Dr. Deepak Anap	
4.	Dr. Arijit Das	<i>Dr. Arijit Das</i>
5.	Dr. Saqib Seyed	<i>Dr. Saqib S</i>
6.	Dr. Reshma Shete	
7.	Dr. Deepti Thokal	<i>Dr. Deepti Thokal</i>
8.	Dr. Archana Nagargoje	<i>Dr. Archana N</i>
9.	Dr. Sonyabapu Shewale	<i>Dr. Sonyabapu S</i>
10.	Dr. Sana Rai	<i>Dr. Sana R</i>
11.	Dr. Pranali Gaikwad	<i>Dr. Pranali G</i>
12.	Dr. Nilesh Dhond	
13.	Dr. Pradnya Dumore	<i>Dr. Pradnya D</i>
14.	Dr. Prachi Bhagat	<i>Dr. Prachi B</i>
15.	Dr. Samiksha Shedge	<i>Dr. Samiksha S</i>
16.	Dr. Deepali Patil	
17.	Dr. Sarvesh Rasal	

Institutional Ethical Committee:



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Ref. No. DVVPF's/COPT/2023/1992

Date: 01/10/2023

Institutional Ethics Committee

Institutional Ethics Committee meeting for approval of the research projects to be conducted by Final year students was held on 27th October 2023 under the chairmanship of Dr. Shilpa Parab.

• **Following Members were present:-**

Sr. No	Name	Designation
1	Dr. Shilpa Parab	Chairman
2	Dr. Deepak Naikwade	Clinician
3	Dr. Balwant Choure	Medical Scientist
4	Mr. Chandrashekhar Patil	Legal Expert
5	Mrs. Ranjana Magar	Lay Person
6	Mr Gaffar Shaikh	Social scientist
7	Dr. Suvarna Ganvir	Scientific Member
8	Dr. Abhijit Diwate	Scientific Member
9	Dr Nitin Nikhade	Scientific Member
10	Dr Deepak Anap	Member Secretary

Minutes of the meeting are as follows.

Total 5 proposal presentations were scheduled for discussion. After the discussion the committee has given following suggestion for the research proposals. Meeting ended with vote of thanks to the Chairman.

Compliance of Final Year Summer Batch

Sr. No	Name of Student	Name of Guide	Compliance
1.	Sakshi Ambhore	Dr. Saqib Sayed	<ul style="list-style-type: none">• Interpretation of Questionnaire to find out.• Permission from the Sports Complex to be obtained.
2.	Nandinee Bhalerao	Dr. Sonyabapu Shewale	<ul style="list-style-type: none">• Changes in Exclusion Criteria• Sample size needs to be changed (20 samples in each group)
3.	Sharayu Mohal	Dr. Pradnya Dumore	<ul style="list-style-type: none">• Questionnaire confirm from Guide or Change the Questionnaire.• Permission from the OBGY Department to be obtained.• Find other Outcome measure-Scale for Anxiety and Depression
4.	Shrushti Kulkarni	Dr. Pranali Gaikwad	<ul style="list-style-type: none">• Prospective Study to be conducted• Add Outcome measures regarding Physical Activity• Instead of Charitable use Tertiary Care Hospital
5.	Smital Shelke	Dr. Samiksha Shedge	<ul style="list-style-type: none">• Find more reliable outcome measure for measurement of CV angle• Outcome measure for PEFR to be added


Member secretary

Institutional Ethics Committee


Principal

Copy to-

1. All the Member of IEC.
2. Principal Investigators.
3. Office Copy.