



Dr. Vithalrao Vikhe Patil Foundation's  
**COLLEGE OF PHYSIOTHERAPY**

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111

Tel:- (0241) 2778042, 2777059, Fax:- (0241) 2779757

E-mail: principal\_physiotherapy@vimscopt.edu.in Website: www.vimscopt.edu.

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Ref. No:-DVVPF's/COPT/2025/250

Date: 11/02/2025

## CIRCULAR

This is to inform all esteemed members that College Curriculum Committee Meeting is scheduled on 21<sup>st</sup> February 2025 at 3.30pm in conference hall COPT.

### Agenda for the meeting.

1. Confirmation of Minutes & action taken report of last Meeting.
2. Review of Current Under Graduate Teaching.
3. Review of Internship Program.
4. Review of Post Graduate Program.
5. Review of Ph.D. Program.
6. Review of Internal Assessment Examination.
7. Review of University Exam

  
Secretary

College Curriculum Committee

  
Principal

### Copy to:

1. Hon'ble Director (Medical) for kind Information
2. All Teaching Staff Members & Committee
3. Office Copy



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Ref. No:-DVVPF's/COPT/2025/300

Date: 26/02/2025

The College curriculum Committee was held on **21<sup>st</sup> February 2025** at **3.30pm in conference hall** under the chairmanship of Dr. S. D. Ganvir, Principal DVVPF's college of Physiotherapy.

**Following staff members were present for the meeting:-**

1.	Dr. Shyam D. Ganvir	Chairman
2.	Dr. Suvarna S. Ganvir	Secretary
3.	Dr. Abhijit D. Diwate	Member
4.	Dr. Deepak B. Anap	Member
5.	Dr. Arijit Kumar Das	Member
6.	Dr. Maheshwari S. Harishchandre	Member
7.	Dr. Saqib Syed	Member
8.	Dr. Deepti Thokal	Member
9.	Dr. Archana Nagargoje	Member
10.	Dr. Sonyabapu Shewale	Member
11.	Dr. Pradnya Dumore	Member
12.	Dr. Pranali Gakiwad	Member
13.	Dr. Deepali Patil	Member
14.	Dr. Prachi Bhagat	Member

**Following Points were discussed during the meeting:-**

**Agenda 1 & 2:-**

Minutes of the last meeting were read & confirmed. Action taken report was reviewed.

**Agenda 3:-Review of current undergraduate Program:-**

1. Regular batches of 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> year. B.P.Th will be joining from March 2025 after completing their practical exams. All year coordinators were instructed to prepare academic calendar & yearly teaching schedule.
2. Term wise distribution of syllabus with teacher allotment should be prepared.

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**Agenda 4:- Review of Internship Program:-**

1. Interns have performed satisfactorily in their internships case presentation journal presentation work. However the number of leaves taken is a concern.
2. Next batch of interns may join from 15<sup>th</sup> March 2025 depending on declaration of results interns co-ordinator was asked to make preparations for the same.

**Agenda 5:- Review of Post graduate Program:-**

1. IEC meeting of PG 2024 batch is scheduled on March 2025. It was suggested to send letters min 10 days in advance to ensure min 80% prattendance of members.
2. Resident as teacher workshop should be planned in April 2025.

**Agenda 6:- Review of PhD Program:-**

1. PhD CET for this year is announced by university our institute name was not included in first test Representation was made to university.
2. Six monthly reports of 2019 Batch sent to university in January 2025. Next RAC is scheduled in June Month.

**Agenda 7:- Review of Internal Assessment Examination:-**

1. Odd batch preliminary exams are scheduled in March 2025. Revision classes for them should be scheduled.

**Agenda 8:- Review of University Examination:-**

1. University practical examination was scheduled in February 2025. Examiners were satisfied with the performance of PG students.



**Secretary  
College Curriculum Committee**

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2. All Members of Committee.
3. Office Copy.



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Date: 24/02/2025

Ref. No: DVVPF's/COPT/2025/299

**Compliance & Action Taken Report College Curriculum  
Committee Meeting Held on 21/02/2025**

Sr. no.	Item	Person Responsible	Status
01	Preparation of academic calendar & yearly teacher schedule	All year coordinators	Prepaid & submitted
02	Term wise distribution of syllabus	All year coordinators	Prepaid & submitted
03	IEC meeting of post graduate students	PG coordinator	Sonducted in March 2025
04	Submission of 6 monthly report of PhD	PhD coordinator	Submitted to the university
05	Revision classes of summer batch students	All year coordinators	Conducted in March 2025

Secretary

College Curriculum Committee

**Copy to:**

- Principal College Curriculum Committee
- Office Copy
- All Members College Curriculum Committee





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Ref. No:-DVVPF's/COPT/2024/1762

Date: 15/10/2024

## CIRCULAR

This is to inform all esteemed members that College Curriculum Committee Meeting is scheduled on 25<sup>th</sup> October 2024 at 3.30pm in conference hall COPT.

### Agenda for the meeting.

1. Confirmation of Minutes & action taken report of last Meeting.
2. Review of Current Under Graduate Teaching.
3. Review of Internship Program.
4. Review of Post Graduate Program.
5. Review of Ph.D. Program.
6. Review of Internal Assessment Examination.
7. Review of University Exam

**Secretary**

**College Curriculum Committee**

**Principal**

**PRINCIPAL**

**DVVPF's College of Physiotherapy**  
**Ahmednagar-414111**

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Ref. No:-DVVPF's/COPT/2024/1775

Date: 30/10/2024

The College curriculum Committee was held on **25<sup>th</sup> October 2024** at **3.30pm in conference hall** under the chairmanship of Dr. S. D. Ganvir, Principal DVVPF's college of Physiotherapy.

**Following staff members were present for the meeting:-**

1.	Dr. Shyam D. Ganvir	Chairman
2.	Dr Suvarna S. Ganvir	Secretary
3.	Dr. Abhijit D. Diwate	Member
4.	Dr. Deepak B. Anap	Member
5.	Dr. Arijit Kumar Das	Member
6.	Dr. Maheshwari S. Harishchandre	Member
7.	Dr. Saqib Syed	Member
8.	Dr. Deepti Thokal	Member
9.	Dr. Archana Nagargoje	Member
10.	Dr. Sonyabapu Shewale	Member
11.	Dr. Pradnya Dumore	Member
12.	Dr. Pranali Gakiwad	Member
13.	Dr. Deepali Patil	Member
14.	Dr. Prachi Bhagat	Member

**Following Points were discussed during the meeting:-**

**Agenda 1 & 2:-**

Minutes of the last meeting were read & confirmed. Action taken report was reviewed.

**Agenda 3:-**

**Review of current undergraduate Program:-**

1. University examination of regular batch is scheduled in the month of January 2025. In view of this, revision lectures & practicals should be organized for each

P.T.O

batch to improve knowledge & skills. Each year co-ordinator should discuss with students about the required topics and prepare the schedule.

2. OSPE pattern of examination has found to be useful for students as well as teachers. It was decided to implement it for 2<sup>nd</sup> year students also from preliminary exam.

**Item No.4:-Review of postgraduate Program:-**

1. New batch of students will join from 14<sup>th</sup> November 2024. PG co-ordinator was asked to prepare academic calendar & schedule of related workshops.
2. PG 2022 Batch have submitted their dissertation to university. Now their preliminary exam is scheduled in Nov.2024. It was decided to appoint external examiner for preparing students for exam. Our Ph D scholars can be invited as examiners.

**Agenda 4:-**

**Review of Internship Program:-**

1. It was observed that students are taking more than permissible leaves. It was discussed at length & was decided that extension days should be doubled in case of the reason not being genuine.
2. Workshop on "How to face Interview" should be organized for interns as a soft skill training.

**Agenda 5:-**

**Review of Ph.D Program:-**

1. Research Advisory Committee meeting of both batches of Ph. D is due in the month of December 2024. It was noted that External experts are same for both batches. Hence it was suggested to appoint different experts for 2022 batch.
2. Monthly reports are being submitted by all scholars barring 3 in 2019 batch & 1 in 2022 batch. It was decided to send reminder letters to defaulters.

**Agenda 6:-**

**Review of Internal Assessment Exam:-**

1. Preliminary exam is scheduled in November 2024 for PG students & Regular batch UG students.

**Agenda 7:-**

**Review of University Exam:-**

1. University exam for our students is in January 2025 which is a third phase of university schedule. However as per our curriculum duration, exam for our students should have been scheduled in December 2024. i.e. in first phase of university schedule. It was decided to send a representation in the university.

  
Secretary

**College Curriculum Committee**

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Ref. No:-DVVPF's/COPT/2024/1210

Date: 10/02/2025

**Action taken report of meeting held on 25<sup>th</sup> October 2024.**

Sr. No.	Item	Person Responsible	Action
1.	Revision classes for UG students	Each year Co-ordinator	Organized in the month of Nov. 2024
2.	OSPE pattern of Exam for 2 <sup>nd</sup> Year	Dr. Archana Nagargoje Dr. Mrs. Suvarna Ganvir	Conducted as per schedule
3.	Preparation of academic calendar for PG students	Dr. Deepak Anap	It was prepared & notified to students
4.	External Examiner for preliminary Exam of PG	PG. Guides	Ph.D scholars appointed & exam conducted
5.	Workshop for interns	Dr. Sonyabapu Shewale	Workshop conducted in Dec.2024
	RAC meeting for Ph.D scholars	Dr. Mrs. Suvarna Ganvir	Conducted on 16 <sup>th</sup> & 9 <sup>th</sup> Dec.2024

  
Secretary

College Curriculum Committee