

**Link for Minutes of the College Council/other relevant bodies
for deployment/deliverables of the strategic plan**



Dr. Vithalrao Vikhe Patil Foudation's
COLLEGE OF PHYSIOTHERAPY

Opp. Govt. Milk Dairy, M.I.D.C., Ahmednagar-414111

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Minutes of College Council Committee:

**Dr. Vitthalrao Vikhe Patil Foundation's
COLLEGE OF PHYSIOTHERAPY**
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Ref No: DVVPF's/COPT/2025/ 319 Date:- 19/5/25

The College Council meeting was held on 19th April, 2025 at 3:00 p.m. in Conference Hall (COPT) under the chairmanship of Dr. S. D. Ganvir *May*

Following staff members were present for the meeting

Sr. No	Name of Staff	Designation
1.	Dr. Suvarna S. Ganvir	Professor & HOD
2.	Dr. Abhijit D. Diwate	Professor & HOD
3.	Dr. Deepak B. Anap	Professor & HOD
4.	Dr. Arijit K. Das	Professor
5.	Dr. Maheshwari S. Harishchandre	Asso. Professor/ Secretary CCM
6.	Dr. Saqib S. Sayyed	Asso. Professor
7.	Dr. Deepti C. Thokal	Asso. Professor
8.	Dr. Archana K. Nagargoje	Asso. Professor
9.	Dr. Sonyabapu S. Shewale	Asso. Professor
10.	Dr. Pradnya Y. Dumore	Asst. Professor
11.	Dr. Pranali R. Gaikwad	Asst. Professor
12.	Dr. Nilesh D. Dond	Asst. Professor
13.	Dr. Prachi S. Bhagat	Asst. Professor
14.	Dr. Jaya Pathak	Asst. Professor
15.	Dr. Jasmine Shaikh	Asst. Professor
16.	Dr. Brijesh Vishwakarma	Asst. Professor

• **Minutes of meeting are as follows (April, 2025):**

- Item No 1 & 2:** Minutes & Compliance of the last meeting was discussed and confirmed.
- Item No 3: Ph.D Report:-** It was discussed to prepare 2022-23 Batch circular and Guidelines for Research advisory Committee for Ph. D. scholars, Dr. Suvarna Ganvir Mam was the responsibility for the same.
- Item No 4: PG Activity Report:-**
 - PG activity reports for all the departments was presented. All the departments activities were conducted for the month of April, 25.
- Item No 5: Intern Activity Report:-**
 - Chairman instructed Intern Co-ordinator to make a schedule for Interns Journal Club Presentation.
 - It was also discussed to workout on the Convocation of the current batch Interns according to MUHS norms.

P.T.O

5) **Item No 6: Students Attendance –**

- **PG Students** : Attendance for all departments was discussed. Attendance of Dr. Sampada B (1st Yr. Cardio PG), was found to be less.
- **UG Students:** Year coordinator presented April , 25 month attendance report (Daily, Subject wise & Clinical) for all years. Overall, it was satisfactory report for all years; but few students were having less attendance. Chairman instructed 1st Yr. Co-ordinator to schedule ZOOM meeting with parents of students those who have poor attendance on 11th June,25. Chairman informed 2nd Yr. Co-ordinator and 3rd yr. Co-ordinator to conduct meeting with Principal Sir on 12th June,25 and prepare circular about the same. amongst 4th Yr. Students only Miss. Gautami A had poor attendance. As ,Miss. Siddhi S attendance was poor it was discussed to schedule posting for her after the Preliminary exam .Amongst the Intern Batch Avantika K & Lalita K had poor attendance.
- **Clinical Attendance:** The attendance for all departments was displayed. Overall the attendance was satisfactory. Chairman instructed Dr. Brijesh V to prepare posting schedule for 3rd and 4th Yr. B.P.Th students.

6) **Item No 7 : Class Monitoring**

- Class monitoring ppt was displayed by the coordinator; according to the report all classes were held as per schedule. Only for Surgery -I and Medicine II the lectures were not conducted, so it was discussed that 2nd Yr. PG students will take the lecture for 3rd Yr. B.P.Th students.
- It was discussed to conduct meeting with Cloud9 app Incharge for generation of the report in the app itself.

7) **Item No 8: Review of Examination:-**

- All year coordinators presented year wise class test marklist for all year students and the result was satisfactory. All pending class tests were rescheduled.
- Chairman instructed Exam Cell Incharge to post result analysis chart in the group for any kind of changes in the names.
- It was also discussed to select the best model answer papers from the previous years papers , all year co-ordinators were given the responsibility for the same.

8) **Item No 9:- OPD and IPD Stats-**

- OPD incharge discussed & displayed details of OPD & IPD statistics, Speciality clinics, camp details for the month of April ,2025. According to the reports patients statistics was improved for all the departments.
- Chairman instructed Dept. of Community PT to conduct Ergonomic Clinic in MBA College, School etc. and to prepare the circular and schedule for the same.

9) **Item No 10 :Library status:-**

- Library book circulation & book issue/return report was presented by the Incharge & it was satisfactory.
- Chairman instructed Library Incharge to conduct Library Audit in the next 2-3 days.
- It was also discussed to renew the staffs books every month.

10) **Item No. 11: - Departmental Presentation:**

All the speciality (Dept of Musculoskeletal Physiotherapy, Dept of Neurophysiotherapy, Dept of Community Physiotherapy, Dept. of Cardiovascular & Respiratory Physiotherapy) department presented report as per prescribed format such as Research, Publication, Achievements, Days observed , Webinar conducted etc.

April,2025

Sr	Department	Achievements
1.	Dept of Neurophysiotherapy	Publications :
		➤ Suvarna Ganvir, Jasmine Shaikh, Maheshwari Harishchandre. Clinical and Functional Profile of Patients with Stroke in Physiotherapy OPD of Tertiary Care Hospital: A Retrospective Study of 6 Years 2019 – 2024 Int J Physiotherapy Res 2025; 13(1):4854-62
		➤ Aniket Chavan , Maheshwari Harishchandra , Suvarna Ganvir Reliability And Validity of the Function In Sitting Test(FIST) for non ambulatory individuals with Subacute Spinal Cord Injury: A Pilot Study. J Ind Fed NR Volume 1, Issue 2
		➤ Anuja Rajurkar, Maheshwari Harishchandre, Suvarna Ganvir. Can Brunstrom Stages of Recovery of Hand Function Predict Functional Activities of Hand at 4 Weeks in Patients with Stroke- A Pilot Study. Int J Physiother Res 2025;13(1):4834-4839. DOI: 10.16965/ijpr.2024.146
		Dr. Suvarna Ganvir Judge at Physinova-2025 held on 5 th April 2025 in Sangli
		Dr. Suvarna Ganvir TOT Workshop on " Competency Based Entry Level Physiotherapy Undergraduate Curriculum" held from 28 th -29 th April In Pune 2025
		DDRC Psychiatric Counselling Total number of patients : 03 5 th ,12 th ,19 th , 26 th Apr, 2025
		DDRC Speech Therapy Counselling:12 4 th ,11 th ,18 th , 25 th Apr, 25.
		01/04/25-15/04-25 Telerehabilitation : 30 Patients. 16/04/25-30/04/25 Nimbalk 46 Patients.
2.	Dept of Community PT	Publications:
		Dr. Pradnya Y. Dumore, Dr. Shyam D. Ganvir, Development and implementation of Healthy Ageing Model in Community Dwelling Elderly Individuals – Quasi Experimental study.International Journal for Multidisciplinary Research , Volume 7 Issue 2 March- April, 25.
		Dr.Swati G .Ade, Dr. Shyam D. Ganvir, Assessment of Cognitive Function by using Montreal Cognitive Assessment Scale in Lower Limb Amputee Individual. Physiotherapy and Occupational Therapy Journal Volume 18, Number 1 Jan-March 2025.
		Dr. Nandini A. Soni, Dr. Shyam D. Ganvir To analyse Quality of Life in Industrial Workers using Work related Quality of Life Questionnaire. Journal of Health Physiotherapy and Orthopaedics,Volume 2 Issue 2

		Dr. Shyam D. Ganvir, Dr. Deepti T & Dr. Pradnya D were the resource person for COMPEL Module -1 held on 23 rd April,25.
3.	Dept. of Cardiorespiratory PT	Dr. Abhijit D Sir attended World Health Summit Regional Meeting at Bharat Mandapam Pragati Maidan at New Delhi on 25 th & 26 th April,25. Dr. Arijit D and Dr. Archana N attended IPR Webinar organised by Bharati Vidyapeeth School of PT, Pune. on 01 st April,25. 1 st and 2 nd Yr. PG students attended IPR Webinar organised by Bharati Vidyapeeth School of PT, Pune. on 01 st April,25. Dr. Arijit D, Dr. Archana N and Dr. Pranali G were the resource person for COMPEL Module -1 held on 23 rd April,25.
4.	Dept. of Musculo PT	Publications: <ul style="list-style-type: none"> ➤ Dr. Anushka Loharkar, Dr. Deepak Anap : Prevalence of Cervicogenic Headache and Functional Disability Associated With Use of Computers in The Administrative Staffs - A Cross-Sectional Study . Int. Journal of medical sciences & applied research Mar,25 issue ➤ Samruddhi Petkar, Sayali K , Deepak Anap, Prevalence of Locomotor Disability amongst the Physically Challenged population of Ahmednagar District- A retrospective study. Int. Journal of medical sciences & applied research Mar,25 issue ➤ Shantanu Shirude Dr. Deepak Anap ,Quality of life in patients with total knee replacement. VIMS Journal of Physical Therapy, 2025. World Health Day was observed on 07 th April,25, Number of patients : 25 Dr. Saqib Syed was the Judge for Paper presentations for Physionova at Sangli on 05 th April,25. Dr. Nilesh D presented paper at Physionova at Sangli on 05 th April,25. Dr. Anushkha Lohar (First Prize) winner for Paper Presentation at Physionova at Sangli on 05 th April,25. Dr. Amit Mane Dr. Vrushali attended Physionova at Sangli on 05 th April,25. Free Prothesis Camp at DDRC on 22 nd April,25 RHC Vambori Camp (Every Monday) Total no of Patients: 13 Urban Health Centre Posting- (Every Friday) Total no. of Patients - 18

11) Item No. 12:-Faculty Development Program :

- Incharge presented the Faculty Development for the month of April , 2025. It was discussed to mention only either Academic or Clinical in the column name.
- Chairman instructed Dr. Archana N to submit FDP form of Delhi Conference of Hon'ble HOD of CVRS Department for the last month.

12) Item No. 13:-Student Development Program :

- Incharge displayed the list of students for the month of April,25. It was also discussed to prepare a new word file for the year 2025 .

P.T.O

13) **Item No. 14:- Any other Matter:**

- It was discussed to draft a letter to Hon'ble Director Sir regarding new skin fold caliper from the Security deposit of Pass out PG students, Dr. Deepak B. Anap was given the responsibility for the same.
- Discussion was also made regarding Genesis 2025, for the same circular, permission letter and budget responsibility was given to Dr. Arijit D, Dr. Saqib S and Dr. Pranali G.
- For college publicity purpose a Committee was formed to prepare budget and media coverage. Dr. Deepak A, Dr. Maheshwari H, Dr. Sonyabapu S and Dr. Nilesh D were included in the same.
- It was discussed that Blood donation Camp activity to be included in the local news paper, Dr. Nilesh D was given the responsibility for the same.
- It was discussed to conduct an Audit for 4th Yr. Case Presentation Report, Dr. Maheshwari H was given the responsibility to prepare a circular for the same.
- Dr. Saqib S NSS Co-ordinator was asked to workout on fund available for NSS activity, also it was discussed to conduct monthly NSS activity.
- Dr. Saqib S was given the responsibility to workout on official mail address of sports department.
- It was discussed to update the departmental profile with respect to STRG topic as well as to update UG students and Interns topic for the department of Community PT and Cardio PT.
- Discussion was made to make wooden platform in the Kinesiotherapy and Electrotherapy labs so that the student teacher ratio is 5:1.
- Discussion was made to post Musculo and Community Interns for the DDRC camp, Dr. S.B. Shewale & Dr. Nilesh D was given the responsibility for the same.
- Also it was discussed to prepare a circular regarding Ergonomic clinic at MBA college, Dr. S.B. Shewale was given the responsibility for the same.
- Chairman instructed all Department Publication Incharges to compile data of Publications, Copyright and Patents of last 5 years and submit it in the office by 05th June, 25 for hard binding.
- It was also discussed to observe Physiotherapy week from 2nd Sep, 25 to 8th Sep, 25 or from 8th Sep to 13th Sep, 25.

P.T.O

- Discussion was made about following committees and their Incharges:

Sr. No	Date	Name of the Activity	Teacher Incharges
01.	25/07/25	Balasaheb Vikhe Trophy	Paper Presentation: Dr. Ganvir Mam. Essay: Dr. Deepti T Topic: Dr. Pradnya D Extempore: Dr. Jasmine S E-Poster: Dr. Jaya P
02.	2 nd Sep,25 to 8 th Sep,25 OR 8 th Sep to 13 th Sep,25.	PT week	Dr. Pradnya – Dr. Jamine S (2 PG students to be included from each department)
03.	07/09/25	Fun and Food	Dr. Deepak Anap Dr. Sonyabapu S
04.	08/09/25	Culturals	Dr. Maheshwari H Dr. Archana N
05.	25 th & 26 th Sep,25.	NCDR	Same Committee members as previous year.

[Signature]
Secretary

College Council Meeting

Copy to-

- Hon'ble Director (Medical) for kind information
- Principal, COPT for kind information
- All the teaching staff members

1.	Dr. Shyam Ganvir	<i>[Signature]</i>
2.	Dr. Suvarna S. Ganvir	<i>[Signature]</i>
3.	Dr. Abhijit D. Diwate	
4.	Dr. Deepak B. Anap	<i>[Signature]</i>
5.	Dr. Arijit K. Das	<i>[Signature]</i>
6.	Dr. Maheshwari H	<i>[Signature]</i>
7.	Dr. Saqib Syed	
8.	Dr. Deepti C. Thokal	
9.	Dr. Archana K. Nagargoje	<i>[Signature]</i>
10.	Dr. Sonyabapu B. Shewale	<i>[Signature]</i>
11.	Dr. Pradnya Y. Dumore	<i>[Signature]</i>
12.	Dr. Pranali R. Gaikwad	<i>[Signature]</i>
13.	Dr. Nilesh D. Dond	
14.	Dr. Prachi S. Bhagat	
15.	Dr. Jaya Pathak	<i>[Signature]</i>
16.	Dr. Jasmine Shaikh	<i>[Signature]</i>
17.	Dr. Brijesh Vishwakarma	<i>[Signature]</i>

Library Advisory Committee:



Dr. Vithalrao Vikhe Patil Foundation's
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NAAC Accredited Grade with 'A'



Ref. No:-DVVPF's/COPT/2025/ 1403

Date: 11/08/2025

MINUTES OF LIBRARY ADVISORY COMMITTEE MEETING

The Meeting of "Library Advisory Committee" was held on 23th July 2025 at 03.30 pm in the Conference Halls area under the Chairmanship of Dr. Shyam D. Ganvir, Principal, COPT. Following members were present for meeting.

Institutional Library Advisory Committee

Academic Year: 2025-26

Sr.no	Name of the Member	Designation	Role in LAC
1	Dr. Shyam D. Ganvir	Principal	Chairman
2	Dr. Suvarna S. Ganvir	Professor, Dept. of Neuro PT	Member
3	Dr. Abhijit D. Diwate	Professor, Dept. of Cardiovascular & Respiratory PT	Member
4	Dr. Deepak B. Anap	Professor Dept. of Musculoskeletal PT	Member
5	Dr. Deepti C. Thokal	Asso. Professor, Dept. of Community PT	Member
6	Mrs Rupali Fase	Librarian (Central Library)	Member
7	Mrs.Panchfula M. Khile	Asst. Librarian	Member
8	Dr. Sampada Bhutekar		PG Student Representative
	Dr. Riya Gurudasani	I MPT 2024-25	
	Dr. Swati Ade Dr. Aniket Chavan	II MPT 2023-24	
	Miss. Ishika Rajgire Mr. Vedanta Mane	BPTH Intern	

9	Mr. Utkarsh Mishra	IV BPTTh 2021-22	U.G. Student Representative
	Miss. Maitreyee Salve		
	Miss. Tisha Patel	III BPTTh 2022-23	
	Miss. Shreya Gadakh		
	Miss. Akanksha Garad	II BPTTh 2023-24	
Miss. Darshana Patil			
10	Mr. Jayesh Bhavsar	I BPTTh 2024-25	Ex-Officio Member
	Miss. Vaishnavi Shinde		
10	Dr. Arijit Kumar Das	Professor Dept. of Cardiovascular & Respiratory PT	Ex-Officio Member
11	Dr. Pranali R. Gaikwad	Asst. Professor Dept. of Cardiovascular & Respiratory PT	Secretary

Minutes of Meeting

Secretary extended a warm welcome to the newly appointed members of the "Library Advisory Committee".

She appraised the members about the initiatives taken in improving the Library services. She told members about updates done in last year.

It was followed by a Discussion on the Agenda items and a report of the proposed actions to be taken.

During the course of the deliberation the following decisions were taken against the agendas discussed in the meeting-

1. To give orientation of notes donation policy to all classes.
2. To give demo for MUHS Digital Library Consortia.
3. Circulate photos of new books inducted in the library.
4. Prepare orientation to promote usage of books within library.
5. Orientation of Library to the Library Advisory Committee members.
6. Organize treasure hunt activity in the college on World Librarian's Day.
7. Add World Library Day to the Yearly Days List for 2026.
8. Make a flyer for the Library Advisory Committee.
9. To arrange demo of Manipal library.

Praval
11/08/24
Secretary


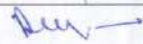



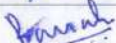
(Library Advisory Committee)

Shyam
Principal

PRINCIPAL
DWPF's College of Physiotherapy
Ahmednagar-414111



Following are the committee members:

Sr.no	Name of the Member	Designation	Sign
1	Dr. Shyam D. Ganvir	Chairman	
2	Dr. Suvarna S. Ganvir	Member	
3	Dr. Abhijit D. Diwate	Member	
4	Dr. Deepak B. Anap	Member	
5	Dr. Deepti C. Thokal	Member	
6	Mrs Rupali Fase	Librarian	
7	Mrs.Panchfula M. Khile	Asst. Librarian	
8	Dr. Sampada Bhutekar Dr. Riya Gurudasani	PG Student Representative	
9	Dr. Swati Ade Dr. Aniket Chavan	U.G. Student Representative	
	Miss. Ishika Rajgire Mr. Vedanta Mane		
	Mr. Utkarsh Mishra Miss. Maitreyee Salve		
	Miss. Tisha Patel Miss. Shreya Gadakh		
	Miss. Akanksha Garad Miss. Darshana Patil		
	Mr. Jayesh Bhavsar Miss.Vaishnavi Shinde		
	10		
11	Dr. Pranali R. Gaikwad	Secretary	

Examination Cell Committee:



Dr. Vithalrao Vikhe Patil Foundation's

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STANDARD OPERATING PROCEDURE

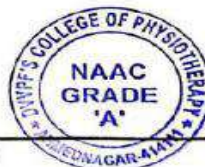
EXAMINATION CELL

Dr Vithalrao Vikhe Patil Medical Foundation, College of Physiotherapy Ahmednagar is affiliated by Maharashtra Health Sciences, Nashik. College has very well organize examination cell.

PURPOSE: - The cell is constituted for the purpose of smooth conduction of internal assessment examination (Formative examination) for under graduate and post graduate students. Format prescribe by parent university for under graduate students is strictly followed by university. Even in the absence of guidelines for formative assessment of post graduate students institute has been conducting it since starting of post graduate student course in 2013.

CONSTITUTION: - It is headed by chairperson who is the principal of institution. There are three member who are arranged specific responsibilities related to conduct of examination. Considering the sensitive nature of work involved in this cell, members are permanent with minor modification done as and when required. Following is the composition of cell:

1. **Dr Shyam Devidas Ganvir (Principal) Chairperson.**
2. **Dr Arijit Kumar Das (Asso. Prof. Cardio respiratory sciences) ...In charge**
3. **Dr. Sonyabapu S. (Assi. Prof. Community Medical Sciences)Member**
4. **Dr. Pradnya Dumore (Assi. Prof. Community Medical Sciences).....Member**



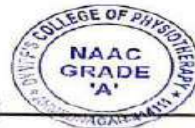
Each member responsibility also described clearly and as follows:

Sr. No.	Name of the Member	Designation	Responsibilities
1	Dr. Shyam Devidas Ganvir	Chairperson	
2	Dr. Arijit Kumar Das	In charge	Notice and Seating arrangement
3	Dr. Sonyabapu Shewle	Member	Question papers and Seating arrangement
4	Dr. Pradnya Dunore	Member	Answer sheet handling

PRE EXAM ASSIGNMENT -

Dr. Arijit Kumar Das, in-charge of the exam cell, starts his work after receiving the academic calendar from year - coordinator. Examination detail schedule is prepared one month before the actual date of examination. After its approval in College Council Meeting, it is notified to the students, teachers, Out-department- HOD's, parents through notice board, College app and official what's app group. Along with exam schedule following notice are also circulated to concern people:

1. Invigilation duty,
2. Practical exam duty schedule.



INVIGILATION DUTY-

This is assigned to the teacher for under graduate examination. Theory exam conduct in the exam hall of the college. Practical exam is conducted in respective lab and ward. Regarding invigilation duty responsibility during exam, Invigilators have to collect answer sheets, attendance sheets, mark sheets and dispatch letter at least 1 day prior to the examination. Question paper in sealed envelope handed over to invigilators 15 min prior to the exam from the respective exam cell member. While opening envelop two signature is obtain from students and after that envelop is opened and question paper is distributed. Invigilators should sign on the answer sheets. Invigilators should fill and attach the dispatch letter, attendance sheet, mark sheet and attach one question paper for all subjects and submit it to the respective exam cell member.

QUESTION PAPER SET AND MODERATION -

Question paper is asked from the concern teachers as per the prescribed format of institute, the softcopy of question paper shall mail 15 days before the start of examination through email - vimsphysiotherapy.exam@gmail.com which is accessed only by exam cell incharge, to maintain the confidentiality. After all paper receive from paper setter question paper is given to three member moderation committee for moderation. The whole procedure is done through email only. Final moderated question paper are kept safe in email only to maintain confidentiality. Only 15 minute before the exam start question paper print is taken and handed over to the invigilator in sealed envelope.

EXAMINATION DATES AND RE-EXAMINATION -

The exam is conduct for two batches, summer and the winter. The exam is re-conducted for the students who were absent due to some genuine reasons. This re-examination is conducted by exam cell but who all are allow for this re-examination is decided by College Exam Grievance Cell.



Tentative exam date for summer exam student Terminal (half yearly) – December and Preliminary before university exam with (full syllabus) April month. And for winter batch student Terminal (half yearly) – on June and Preliminary (before university exam with full syllabus) October month.

ANSWER PAPER FORMAT -

Institute has its own printed answer paper as per the prescribe format of affiliated university (MUHS), for institute level exam separate for under graduate and post graduate as per their syllabus pattern with fixed number of pages in that. Answer paper are different colour for undergraduate and postgraduate. Under graduate answer paper consist 38 pages and post graduate answer paper have 42 pages.

ANSWER PAPER EVALUATION -

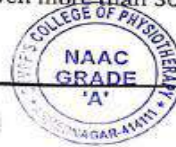
Evaluator are called in specific period at exam cell and they are instructed for evaluate the answer paper within 7 days.

After examination and paper evaluation all answer paper is showed to the student and explained by the subject teacher to the students and student signature is take on answer paper. After this composite mark list is prepare and after taking student signature, it is displayed on the notice board as well as uploaded on college app and website.

PRACTICAL EXAM PROCEDURE -

For every subject, two examiner of each subject is appointed as per the guideline of institute. Practical examination marks distribution is as per university format.

Letter of appointment and along with the scheme of examination is provided to the examination and same procedure of practical examination is also explained to the student. As per the direction of the university practical examination are conducted in all learning domain and communication skill. Every student are given more than 30 min for



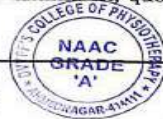
their preparation of allotted job/case/work and then student are evaluated by both the examination at the same time.

RESULT ANALYSIS -

After University result published all result is analysed and percentage of passing in all subject and individual subject is calculated and this result analysed also displayed in the notice board and uploaded in website.

DURING THE THEORY EXAM THESE RULES SHOULD BE FOLLOWED: AS PER UNIVERSITY

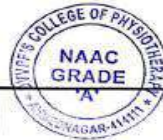
1. The examination rooms/halls shall be open 15 minutes before commencement of examination. Candidate should occupy their seats immediately after opening the examination hall. A candidate who comes after the commencement of examination shall not be permitted to appear for the examination.
2. Candidates are not allowed to carry any **textual materials, calculators, slide rule, log tables, electronic watches with facilities of calculator, printed or written material, bits of papers, mobile phone** or any other device inside the examination hall. (If any candidate in possession of any of the above item, his/her candidature will be treated as having resorted to unfair means, his/her current examination will be cancelled.)
3. No candidate, without special permission of Invigilator, will leave his/her seat or examination room until the full duration of paper is over.
4. Candidate should not leave the room without handing over answer sheet to concerned invigilators.
5. Ten minutes before the commencement of the paper, answer sheet shall be provided to each candidate.
6. Five minutes before the commencement of examination, question paper shall be provided to each candidate.



7. The examination will start exactly as per Time-Table provided by the College and an announcement to this effect will be made by the invigilator.
8. After completing the paper and before handing over to invigilators, the candidate should check again all particulars required in the answer sheet have been correctly written.
9. A warning bell will be given before closing time then candidate must stop writing.
10. **Unfair Means:** - Candidate shall maintain absolute silence and attend to his/her question paper only. Any conversation and gesticulation or disturbance in the examination hall shall be deemed as misbehaviour.
11. If a candidate is found resorting to unfair means or impersonating his/her Candidature shall be cancelled and he/she will be liable to be debarred from examination either permanently or for a specified period according to the nature of offence.
12. Do not reveal your identity.
13. Check the information printed on the cover page of answer book; The Seat no. Name of the examination, date and centre of examination.
14. Do not write anything on the blank portion of the paper.
15. Students should write answers in liable handwriting.

DISTINCT FEATURE OF EXAMINATION PROCEDURE

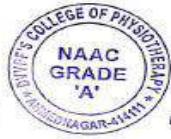
1. Confidentiality strictly followed during whole procedure
2. Infrastructure - Exam cell has Multi scanner with printing, exam strong room,
3. Model answer paper - Separate model answer file for each subject for student reference.



4. Question paper file – old question paper is available for each subject for students.
5. Moderation – To maintain the pattern and quality of question Paper College appointed three senior teachers moderation committee.
6. Within 30 days speculated time exam result are published as per exam cell policy.
7. Exam cell stick to the academic calendar to conduct the exam.



Exam cell Incharge



Principal

Principal
Dr. Vithalrao Vikhe Patil
College of Physiotherapy
Ahmednagar-414111

Institutional Ethical Committee:



Dr. Vithalrao Vikhe Patil Foundation's
COLLEGE OF PHYSIOTHERAPY
Opp. Govt. Milk Dairy, M.I.D.C., Ahilyanagar-414111
Tel:- (0241) 2778042, 2777059, Fax:- (0241) 2779757



E-mail: principal_physiotherapy@vimscopt.edu.in Website: www.vimscopt.edu.in

Ref. No:-DVVPF's/COPT/2025/ 11 5 6

Date: 04/07/2025

Institutional Ethics Committee

The Institutional Ethics Committee meeting for approval of the research projects of 4th year BPTH Students held on 25th, 26th & 27th June 2025 under the Chairmanship of Dr. Shilpa Parab.

Following members were present: -

Sr. No	Name	Designation
1	Dr. Shilpa Parab	Chairman
2	Dr. Deepak Naikwade	Clinician
3	Dr. Balwant Choure	Medical Scientist
4	Mr. Chandrashekhar Patil	Legal Expert
5	Mrs. Ranjana Magar	Lay Person
6	Mr Gaffar Shaikh	Social scientist
7	Dr. Suvarna Ganvir	Scientific Member
8	Dr. Abhijit Diwate	Scientific Member
9	Dr Nitin Nikhade	Scientific Member
10	Dr Deepak Anap	Member Secretary

The minutes of the meeting are as follows.

A total of 27 proposal presentations were scheduled for discussion. After the discussion, the committee has given the following suggestions for the research proposals. The meeting ended with a vote of thanks to the Chairmen.

Compliance


Sr. No.	Name of Guide	Name of Student	Compliance
1	Dr. Shyam Ganvir	Miss. Manasi Jadhav	<ul style="list-style-type: none"> • Increase sample size 50 participants in each • Education • Keep options for data collection Telephonic, Interview & Google Form
2	Dr. Suvarna Ganvir	Mr. Chaitanya Andure	<ul style="list-style-type: none"> • No change
3		Mr. Siddhant Kambale	<ul style="list-style-type: none"> • Not presented
4	Dr. Deepak Anap	Miss. Maitreyee Salve	<ul style="list-style-type: none"> • Procedure- X- ray will be interpreted by Experts. • Inclusion- B/L OA Knee • remove post-menopausal women.
5	Dr. Arijit Das	Miss. Shital Wani	<ul style="list-style-type: none"> • Procedure should be in future tense • Change population – bus drivers
6	Dr. Maheshwari Harishchandre	Miss. Vedika Patel	<ul style="list-style-type: none"> • No Change
7		Miss. Siddhi Sonawane	<ul style="list-style-type: none"> • No change
8	Dr. Saqib Sayed	Miss. Riddhi Wadke	<ul style="list-style-type: none"> • Do pilot study • Reduce Objectives • Screen Time > 2hours • Remove Scale • Take Hand dominance
9		Miss. Ruchi Yadhav	<ul style="list-style-type: none"> • Exclude patients with Flat Foot • Objectives & Outcome measures are not Matching • Do a Pilot study for Calf tightness • Remove LEF Scale & Pregnant Women & Y Balance • Inclusion – mention about age & Students
10		Mr. Utkarsha Mishra	<ul style="list-style-type: none"> • No Change
11	Dr. Archana	Miss. Ritu	<ul style="list-style-type: none"> • Do corrections in the Title

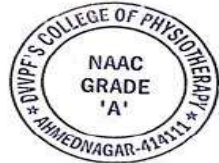
	Nagargoje	Kshetre	
12		Miss. Hitali Patwari	<ul style="list-style-type: none"> • Inclusion – Only normal individuals • Procedure- Only Forward & backward Translations
13		Miss. Sayali Raut	<ul style="list-style-type: none"> • Procedure- how to assess Cx Lordosis • Specify Application for forward head posture
14	Dr. Deepti Thokal	Miss. Bhagyashree Chaudhari	<ul style="list-style-type: none"> • Change Questionnaire or Title • Use word Sedentary workers instead Cleark
15		Miss. Sakshi Nikam	<ul style="list-style-type: none"> • Sampling Method- Purposive / Convenient Sampling • Inclusion- Patients diagnosed with LBP
16		Miss. Mahek Nirmal	<ul style="list-style-type: none"> • Sampling Technique- not mentioned • Study type- prospective study • Questionnaire- Redefine • Study setting- VPMH and External Maternity hospitals
17	Dr. Sonyabapu Shewale	Mr. Mayur Pandure	<ul style="list-style-type: none"> • Not Presented
18		Miss. Priyanshu Pardeshi	<ul style="list-style-type: none"> • Do changes in Questionnaire • Mention in Procedure and Methodology about self-made Questionnaire
19		Miss. Aparna Singh	<ul style="list-style-type: none"> • Increase 10- 15 questions in Questionnaire • Study setting- add Outside hospitals
20	Dr. Pranali Gaikwad	Miss. Shrawani Kaduskar	<ul style="list-style-type: none"> • Do Step test on 5 patients by tomorrow • Use clinical test instead of Questionnaire • Confirm whether machine is working or not.
21		Mr. Aadesh Thakare	<ul style="list-style-type: none"> • Procedure Redefine • Take 5 patient
22	Dr. Pradnya Dumore	Miss. Tanaya Dongare	<ul style="list-style-type: none"> • No change
23		Miss. Anuja Sarwade	<ul style="list-style-type: none"> • Redefine Questionnaire by tomorrow • Make leaflet about

			<u>physiotherapy</u>
24		Miss. Gautami Asawa	<ul style="list-style-type: none"> • Exclusion criteria- Sports students • Redefine age criteria • Study setting- all schools • Sample size – 50-50 Male-Female • Procedure- mention about use of private room for female students • Schools- school • Take 5 schools
25	Dr. Nilesh Dond	Miss. Sakshi Ghumare	<ul style="list-style-type: none"> • Procedure- how to Diagnose Text neck syndrome • CVA- how to measure • Increase sample size • Remove Scale
26	Dr. Jaya Pathak	Mr. Yash Kuber	<ul style="list-style-type: none"> • Level of Amputation • Duration of amputation • Redefine Sample size, visit DDRC Check Data • Prepare Data collection Sheet • LBP - Diagnosis
27	Dr. Jasmin Shaikh	Miss. Ankita Wani	<ul style="list-style-type: none"> • Translate questionnaire into Marathi Language.

Note:

All Students are instructed to submit the Resubmission Form and Synopsis copy with changes and suggestions provided by Institutional Ethical Committee before 8th July 2025 4.00 PM. To Dr. Nilesh D. Dond.


Member Secretary
 Institutional Ethical Committee




Principal

PRINCIPAL
 DWPP's College of Physiotherapy
 Ahmednagar-414111